

# Parks & Recreation



City of Tecumseh

810 N. Evans Street ♦ Tecumseh, MI 49286 ♦ Phone: 517-423-5602 ♦ www.mytecumseh.org

Mailing Address:  
PO Box 396  
Tecumseh MI 49286

## Picnic Shelter & Gazebo Agreement

Name of Shelter/Gazebo Requested \_\_\_\_\_

Day/Date Requested \_\_\_\_\_ Time of event: \_\_\_\_\_

Number of People Expected \_\_\_\_\_

Sign at pavilion: "Shelter Reserved for \_\_\_\_\_"

Name \_\_\_\_\_

(Contact person must be in attendance at the event)

Phone Number \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Residency: City of Tecumseh Tecumseh Township Raisin Township Other \_\_\_\_\_

List all activities, including any equipment to be used

\_\_\_\_\_  
\_\_\_\_\_

I understand and agree to abide by the City of Tecumseh Parks & Recreation Department and its policies (see reverse).

Renter's Signature \_\_\_\_\_ Date \_\_\_\_\_

← \_\_\_\_\_ →  
**OFFICE USE**

Rental Amount Paid \_\_\_\_\_ Date \_\_\_\_\_

Check Number/Cash/Credit Card

Approved by \_\_\_\_\_ Date \_\_\_\_\_

## ***Picnic Shelter & Gazebo Agreement Policies***

- The renter agrees to clean the picnic shelter or gazebo area (pick up and dispose of trash, etc.) upon the completion of event.
- No motorized vehicles are allowed on the grass.
- Consumption of alcoholic beverages is not permitted at any picnic shelter, gazebo, or on park property.
- The City reserves the right to cancel this agreement under extenuating circumstances.
- All parks close at dusk.
- It is recommended that renters carry their confirmation of reservation with them at time of occupancy.
- Requests for the use of electricity must be made 48 hours prior to the event and approved by the City.
- Persons making reservations must be at least 18 years of age.
- Cancellations made four weeks prior to the event will receive a refund less a \$25 administrative fee. Cancellations made with less than four weeks before the event will forfeit their entire rental fee.