



City of Tecumseh, Michigan

Plan to Cooperate, Collaborate
and Consolidate Services

Category 2 of the State of Michigan
Economic Vitality Incentive Program (EVIP)

Innovative • Timeless • Inviting

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PROPOSED ASSESSING CONSOLIDATION PLAN FOR THE CITY OF TECUMSEH AND TECUMSEH TOWNSHIP

The Tecumseh Township (population 1,972), currently contracts its assessing services by private contract. The Township officials value a high level of service to its residents. The individual providing this service to the Township plans to retire in the future. The City and the Township have discussed the possibility of the City providing this service to the Township, on a contractual basis, using current City staff. The City of Tecumseh currently employs a Level 3 Assessor, who also is responsible for other duties. The City would provide the same or better services to the Township residents. The City would generate an additional \$10,000 to \$14,000 in new revenue each year. The Township would gain new services that they have not offered their residents. In addition, residents of the Township would be able to take advantage of a full-time Assessor to address issues.

PROPOSED ZONING ENFORCEMENT/CONSOLIDATION PLAN FOR THE CITY OF TECUMSEH AND THE VILLAGE OF CLINTON

The Village of Clinton (population 2,290), currently contracts zoning administration services in the Village. Some services are also offered from Village staff. The Village officials value a high level of service to its residents. The individual providing this service to the Village plans to retire in the short term. The City and the Village have discussed the possibility of the City providing this service to the Village, on a contractual basis, using current City staff. The City of Tecumseh currently employs a full-time building official, who is trained and experienced in zoning issues. The City would provide the same or better services to the Village residents. The City may be able to provide a more economic service since the City already provides building inspection services to the Village. The City would generate an additional \$2,000 to \$3,000 in new revenue each year. The Village would gain new services and expertise that they have not taken advantage of before. In addition, residents of the Village would be able to take advantage of a full-time zoning official to address issues.

PROPOSED PURCHASING COOPERATIVE WITH THE VILLAGE OF BRITTON

The Village of Britton has proposed a joint cooperating agreement with various surrounding communities, including the City of Tecumseh. The cooperative would group relevant purchases to obtain

competitive pricing. This cooperative is expected to kick off in the fall of 2011, with implementation in 2012.

PROPOSED MARKETING COOPERATIVE WITH VARIOUS ORGANIZATIONS

The City of Tecumseh has proposed a joint marketing cooperating agreement with various surrounding organizations, including ProMedica Health Systems, Tecumseh Public Schools, Tecumseh District Library, Tecumseh Chamber of Commerce and various other government entities. The purpose of the cooperative will be to present a unified message to prospective residents and businesses that may be looking to relocate. The cooperative will result in a lower cost of marketing, but more importantly, a much broader approach to attraction. We expect this cooperative to reduce the City's overall marketing costs that are conducted outside the City and to result in more effective results. An initial discussion of this cooperative is expected to take place in 2011, with possible implementation in 2012.

PROPOSED STREET MAINTENANCE COOPERATIVE WITH THE VILLAGE OF CLINTON

The City of Tecumseh has proposed providing joint-sealing services for roads in the Village of Clinton. Joint-sealing is a process that fills cracks in the roads and lengthens the service life of a road. The City of Tecumseh currently owns its own equipment and can typically complete the work at a lower cost. The Village of Clinton contracts this service out at a higher cost. The City of Tecumseh would provide this service by sharing the equipment and other resources, thereby generating new revenue. The Village of Clinton would receive the service at a lower per foot cost, thereby would be able to complete more linear feet and preserve more roads at the same or lower annual cost.

PROPOSED INTERNAL CONSOLIDATION

As opportunities arise, the City will consider the consolidation of internal City of Tecumseh departments, staff positions as well as physical locations. The City of Tecumseh has already consolidated departments and services in the past few years.

Note: The City of Tecumseh anticipates that it may be able to accomplish one or more of the proposals outlined in this report. Factors outside the City's control may limit our ability to implement one or more of the proposals.

PAST CONSOLIDATION/COOPERATION PROJECTS

In addition to this proposal, the City has previously consolidated with other entities in a number of areas. A listing follows of many of these previous consolidations along with their respective financial savings where estimates have been made.

City of Tecumseh - Current (2011) Consolidation/Cooperation Projects

Item #	Description of Service	Participating Units	Estimated Annual Cost Savings/Revenue	Comments
FIRE DEPARTMENT				
1	Fire Services Contract	Tecumseh Township	\$60,000.00	
2	Fire Mutual Aid Agreement	18 Units of Government	\$50,000.00	
3	Shared Fire Training	Various	\$10,000.00	
4	Air Bottle Services	Lenawee County	\$400.00	
5	Technical Rescue Team	Lenawee County	\$500.00	
6	Firefighter Training School	Lenawee County	\$3,000.00	
7	Fire Investigation Team	Lenawee County	\$5,000.00	
8	Lenawee County Fair Medical Care	Lenawee County Fair Grounds	\$500.00	
DEPARTMENT OF PUBLIC WORKS (DPW)				
1	Rental of Idle Equipment	State of Michigan	\$3,000.00	
2	Sign Fabricating	City of Adrian	\$1,500.00	
3	Sidewalk Rehab Services	City of Adrian	\$1,500.00	
4	Various Park Maintenance Projects	Local Scout Troops	\$5,000.00	
5	Joint Salt Purchase	State of Michigan	\$2,500.00	
6	Various Public Works Projects	Village of Britton	\$3,000.00	
7	Tree Removal Services	Various Entities	\$3,000.00	
POLICE DEPARTMENT				
1	Gun Range	Three different agencies	\$3,000.00	
2	LIVESCAN Fingerprinting	Four different agencies	\$3,000.00	
3	Limited Dispatch/Lien Services	Two different agencies	\$2,500.00	
4	Accident Investigation Team	Lenawee County	\$2,500.00	
5	SEM Criminal Investigation Consortium	Southeastern Michigan	\$2,500.00	
6	Breath Test Calibration Services	Lenawee County	\$1,500.00	
7	Off Hours Dispatch	Lenawee Central Dispatch	\$50,000.00	
8	Police Car Group Purchase	State of Michigan	\$1,000.00	
9	Drug/Search Dog	Raisin Township	\$2,500.00	
WATER AND SEWER DEPARTMENT				
1	Water Lab Testing	Five different units of Government	\$2,500.00	
2	Sewer Services	Power Tech/Raisin Township	\$10,000.00	
TECUMSEH CENTER FOR THE ARTS				
1	Joint Advertisement/Marketing	Croswell Opera House/ Adrian Symphony	\$5,000.00	
2	Joint Marketing Advertisement	TYT/Players/Kiwanis	\$1,500.00	
3	Room Rentals	Tecumseh Public Schools	\$6,000.00	
4	Room Rentals	Various Non-profit Groups	\$2,500.00	
CEMETERY DEPARTMENT				
1	Back-Up Staff/Equipment Plan	Adrian Cemetery/Lenawee County	Unknown	
GENERAL ADMINISTRATION				
1	Employee Referral Services	Adrian College	\$1,000.00	
2	Consolidation Study	One Lenawee	Unknown	
3	Internal Consolidation	Park Maintenance/ Public Works/Cemetery	\$125,000.00	
4	Internal Consolidation	Manager's Office/Economic Development	\$45,000.00	
5	Internal Consolidation	Recreation Dept and Center for the Arts	\$40,000.00	
6	Internal Consolidation	Fire Dept and Building Department	\$30,000.00	
7	Joint Newsletter	Tecumseh Township	\$500.00	
PARKS AND RECREATION				
1	Use of School, City Buildings and Parks	Tecumseh Public Schools	\$2,500.00	
2	Senior Citizen's Programs	Lenawee Department of Aging	\$2,500.00	
3	Various Parks and Recreation Programs	City of Adrian	\$2,500.00	
4	Joint Newsletter/Marketing	Fitness Connection/Arts of Tecumseh	\$750.00	
CLERK				
1	Joint Elections	Tecumseh Schools	Varies each year	
TREASURER				
1	Various 425 Agreements	Tecumseh & Raisin Townships	\$2,000.00	
FINANCE/PURCHASING				
1	Cooperative Purchasing	State of Michigan	\$10,000.00	
2	Cooperative Fuel Purchasing	Tecumseh Public Schools	unknown	
3	Worker's Compensation Insurance Pool	Michigan Municipal League	\$25,000.00	
4	Liability Insurance Pool	Michigan Municipal League	\$25,000.00	
BUILDING DEPARTMENT				
1	Building Inspection/Permitting Services	Village of Clinton	\$12,000.00	
ECONOMIC DEVELOPMENT DEPARTMENT				
1	Economic Development Services	Lenawee County	\$10,000.00	
2	Recruitment/Training	South Central Michigan Works	\$10,000.00	