

CITY OF TECUMSEH  
CITY COUNCIL STUDY SESSION  
JANUARY 5, 2015  
COUNCIL CHAMBERS  
6:45 P.M.

Mayor Baker called the meeting to order.

Roll call was taken as follows:

Present: Mayor Baker, Council members Fox, Harmon, Naugle, Philo, VanAlstine and Wimple.

Absent: None.

Also Present: City Manager Kevin Welch, Deputy Clerk Julie Craig and City Attorney Scott Baker.

Motion VanAlstine and seconded Naugle, to accept the January 5, 2015 Study Session agenda. Motion carried.

Manager Welch explained the study session was being held to discuss moving the Building Department back up to City Hall and review Road Projects for 2015-2020.

Manager Welch stated that while there were cost savings by moving Economic Development to City Hall and the Building Department to the Fire Department, business is picking up in the Building Department and it is getting harder to staff the office as the Administrative Assistant in the Building Department is a 29 hour a week position.

Welch stated that revenue in the Building Department is not sufficient enough to cover a full-time employee, but by bringing the Building Department back up to City Hall and combining the position with the Administrative Assistant for the City Manager and Economic Development coverage could be 39 hours a week for all three departments versus the 29 that is covered by each department now. He stated that an option to accommodate the Building Department would be to utilize some space in the police conference room, while that option is not perfect, he will have a space planner come in and analyze City Hall for other options and will report back to Council.

City Manager Welch gave Council an overview of the planning steps and a map outlining streets that have been ranked by the DPW with road work to begin 2015. He stated that the city will sell bonds in the amount of \$2,250,000 in May 2015 to have funds available for July 2015. This will also allow the DPW time to complete their prep work on curbs, manholes and handicap ramps.

He stated that the city will need to sign construction contracts for specific amounts to bid out the work and would like to have \$250,000 for a contingency case of unforeseen repairs. Welch stated that while this is a good time to bid work out with gas being low, he does not know if a contractor would bid out a project for two years or one year at a time.

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City Manager Welch explained the difference between the green and red outlined streets on the map. He stated that the difference in using Ultra Thin on some of the streets could provide cost savings which would allow for Pearl and Maple streets to be done as well. Welch will report back to City Council the progress on the selling of bonds and the bidding.

Motion VanAlstine and seconded Naugle to adjourn the study session at 7:20 p.m. Motion carried unanimously.

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Jackson L. Baker, Mayor

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Julie Craig, Deputy Clerk