

CITY OF TECUMSEH
COUNCIL MEETING
JULY 6, 2009
TECUMSEH CITY HALL
7:30 P.M.

The meeting was called to order by Mayor Schmidt.

Mayor Schmidt led the Pledge of Allegiance.

Roll call was taken as follows:

PRESENT: Mayor Schmidt, Council members Baker, Housekeeper, Johnson, Naugle,
VanAlstine and Wright.

ABSENT: None.

Guests were welcomed to the meeting by Mayor Schmidt, who thanked Mayor Pro-tem Baker for chairing the study session prior to this evenings' meeting.

City Clerk Laura Caterina gave her Annual Departmental Report to Council, as follows:

Accomplishments: (1) Efficiently managed 4 big elections during 2008 - improvements included addition of "Help Desk" to direct voters to proper precinct; (2) Rewrote business license ordinance that resulted in adoption of Ord. #2-08 on 6/2/08 and Ord. 4-09 on 6/1/09; (3) Researched and recommended fees for new business licenses, resulting in adoption of resolutions in June of 2008 & 2009; (4) Wrote a Banner Policy adopted 11/17/08 to manage requests to hang banners spanning M-50 and cover fees to place and remove by DPW; (5) Negotiated upgrade to new colored copier with multi-tasking features that allowed us to eliminate our color printer and fax machine, gain ownership of our old leased copier (now being used by P&R Dept.) , sell our 10-year old copier that had been utilized by the P&R Dept. back to the company for \$600.00, and get a free "Smart Search" software user license for a year that allows electronic scanning and filing of documents, which saves time and paper; (6) Switched to State contract with *Certified Document Destruction* to have our sensitive documents "pulverized" instead of "shredded", for the low cost of \$32.50 per stop for up to 500 lbs.; (7) Reduced FundBalance software maintenance contract by \$650.00 after talking with company representative at MAMC conference recently; (8) As Wellness Committee member, organized a "Healthy Weight Loss Challenge" by partnering with a new business downtown called "Mission Nutrition". 5 employees finished the 13 week program and collectively lost 40 lbs. and 32 inches. Healthy employees are sick less often, and studies have shown that they are happier and more productive at work. Challenges: (1) Tabulator malfunctioned at Precinct #2 within the first few minutes of opening the polls on November 4th. After the backup flash card failed, Lenawee County programmed a new one that was inserted into a leased back-up unit. After returning the tabulator to the company twice for repairs, the problem has been corrected; (2) Tecumseh School Board recall petition language was certified by the Lenawee County Election Commission at a Clarity Hearing held 6/24/09. Petitioners will need to gather 1,695 valid signatures for each of the four (4) school board members they wish to recall, and file same with the County Clerk by July 31st, 2009, in order to hold their election with ours on 11/3/09. If the recall is successful, a special election will need to be held on 2/24/10 to fill the vacancies, and (3) City clerk lost 9 weeks of work due to a broken wrist and subsequent surgery last November. Current and Future Projects: (1) We are the process of updating permanent business license files pursuant to adoption of Ordinance No. 4-09; (2) Gathering information from other communities to assist with the creation of an Email Retention/Disposal Policy; (3) Working with web site developer to improve the City

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Clerk's area of the website; (4) HAL (State Department of History, Arts and Libraries), the agency responsible for updating Schedule #8 (the State recognized Records Management Handbook containing approved guidelines for records retention and disposal) is updating the manual by adding new chapters and replacing sections by title or department. Elections schedule #28 (new section) and Clerk's schedule #24 are ready for local approval; (5) Council petitions are now available and need to be filed with the City Clerk by 5:00 pm on 8/17/09. The terms of Council members Pat Housekeeper, Larry VanAlstine and Dick Johnson all expire this year on 11/09/09 at 7 pm; (6) Codified Ordinances will be downloaded to Council laptops as soon as the new Zoning Ordinance is editorialized by Municode; (7) Greener Paperless Packets – we've progressed from burning CD's to downloading the packet onto flash drives. Retrieving packets from the City's website would be greener still, and (8) Leave laptops at City Hall as they are programmed to receive software updates each Tuesday at 9:00 a.m.

No one spoke during the public comment opportunity for items on this evening's agenda.

Motion VanAlstine and seconded Naugle, to receive and place on file the report of the City Manager. The following item was discussed: (1) Referring to recent publicity concerning the proposed CanAm water bottling facility, City Manager Kevin Welch remarked that he was not interviewed by *NPR* or *The Detroit News*, only the *Adrian Daily Telegram*. The letter from the law firm of Olson, Bzdok & Howard on behalf of Michigan Citizens for Water Conservation ("MCWC") on tonight's consent agenda, is being reviewed by the City Manager and City Attorney Laura Schaedler. Motion carried unanimously.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: to adopt the Consent Agenda, approving, receiving and placing on file the following: (1) City Council minutes from the regular and study session meetings held June 15th, 2009; (2) Report of the Historic Preservation Commission for special meeting held April 17th, 2009; (3) Letter from State Senator Cameron Brown responding to our objections concerning further cuts to State shared revenue; (4) Region 2 Planning Commission Federal/State Project Review Notice, and letter from Attorney James M. Olson of Olson, Bzdok & Howard on behalf of MCWC concerning the proposed CanAm water bottling facility.

RESOLUTION was offered by Council member Baker and supported by Council member Wright. A roll call vote was taken as follows:

YES: Wright, Baker, Housekeeper, Johnson, Naugle, Schmidt and VanAlstine.

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: to approve the July 6th, 2009 list of bills to be paid.

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RESOLUTION was offered by Council member Baker and supported by Council member VanAlstine. A roll call vote was taken as follows:

YES: Baker, Housekeeper, Johnson, Naugle, Schmidt, VanAlstine and Wright.

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: to allow the 15th Annual Kelly Carter Scholarship Walk-Run event on Saturday, July 18th, 2009, beginning at 9 am at the Carter Rehab Center, 902 Industrial Drive, following the same route as last year's race.

RESOLUTION was offered by Council member Wright, and seconded by Council member Naugle.

YES: Baker, Housekeeper, Johnson, Naugle, Schmidt, VanAlstine and Wright.

NO: None.

RESOLUTION DECLARED ADOPTED.

City Manager Kevin Welch explained the revised agenda review submitted to Council this evening concerning a proposed 3-yr. contract with TC3net (was Quality Technology) for network support and internet and email services. In order to reduce our costs, Kevin recommended the "pay as we need" contract, instead of purchasing an all-inclusive plan like we've had in the past. In this scenario, the City of Tecumseh would be charged an hourly rate of \$75.00 for all services, and service calls would be routed through Deputy Treasurer Leisa Still.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: to authorize the City Manager to sign a 3-year contract with TC3net, for the time period beginning July 8th, 2009 through July 7th, 2012, for Network Support and Internet and Email Services, and that said agreement is subject to the following: 1). Any changes recommended by the City Attorney; 2). A tower rental agreement between TC3net and the City of Tecumseh, and 3) No cost internet access to the City at all City locations.

RESOLUTION was offered by Council member Johnson, and seconded by Council member Naugle. A roll call vote was taken as follows:

YES: Housekeeper, Johnson, Naugle, Schmidt, VanAlstine, Wright and Baker.

NO: None.

RESOLUTION DECLARED ADOPTED.

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During the public comment opportunity for items not on this evenings' agenda, David Schardt, 514 Pawnee Heights, questioned the following: (1) whether Council was satisfied that the City can provide the water needed by the proposed CanAm bottling facility;(2) heard there are homeless people in our community and if the City had a food food pantry, and (3) whether the City could place a park bench near the trailway at Cummins and Patterson Streets. Mr. Schardt's questions were answered as follows: (1) Mayor Schmidt - Council is satisfied that the City could supply water to the proposed CanAm water bottling facility; (2) City Manager Kevin Welch - the Tecumseh Service Club has a food pantry at St. Elizabeth's Church, and (3) the City does not own the property that Mr. Schardt described at the corner of Cummings and Patterson Streets (just the trailway).

Motion VanAlstine and seconded Naugle, to adjourn to closed session at 7:54 pm regarding Section 8 (d) & (e) of Public Act 267 of 1976. A roll call vote was taken as follows:

YES: Johnson, Naugle, Schmidt, VanAlstine, Wright, Baker and Housekeeper.

NO: None.

MOTION CARRIED UNANIMOUSLY.

The regular meeting reconvened at 8:35 pm.

Mayor Schmidt and Council member Naugle asked to be excused from the 7/20/09 and 8/3/09 meetings respectively, as they will be out-of-town.

Council member Baker referred to the City Clerk's Annual Report given earlier in the meeting, questioning plans to mail a permanent business license application to existing businesses, noting that Ord. No. 4-09 grandfathered in existing businesses, and that some of the information requested on the proposed application has already been provided by business owners to the City's Emergency Services Department. City Clerk Laura Caterina concurred, explaining that licenses will be granted free of charge to all existing businesses, and that information requested on the application would help update City's business license files. City Manager Kevin Welch said that he and Laura Caterina would discuss this matter, and postpone the mailing for now.

Motion Wright and seconded VanAlstine, to adjourn the meeting at 8:45 pm. Motion carried unanimously.

Harvey E. Schmidt, Mayor

Laura Caterina, City Clerk