

**CITY OF TECUMSEH
DOWNTOWN DEVELOPMENT AUTHORITY**

Meeting Minutes

Thursday, October 11, 2012

7:00 a.m. Tecumseh City Hall

- A. Vice Chairman Fox called the meeting to order at 7:00 a.m.
- B. Members Present: B. Fox, J. Fox, Johnson, Kampmueller, Koch, Masters, Salsberry, Stimpson and Slovinski.

Also Present: Paula Holtz, Economic Development Director.
Linda Hewlett, Marketing Coordinator.
Denine Wells, Administrative Assistant.

Members Absent: Feldkamp and Kennedy.

Motion by Johnson; Supported by Koch.

To excuse Feldkamp due to being out of county and Kennedy for family reasons.

Motion carried.

- C. Approval of Agenda

Motion by J. Fox; Supported by Johnson.

To approve the agenda as presented.

Motion carried.

- D. Public Comment RE: Items on the Agenda

None.

- E. Minutes of September 13th Meeting

Motion by J. Fox; Supported by Salsberry.

To approve the minutes of September 13, 2012 meeting.

Motion carried.

- F. Treasurer's Report

Motion by J. Fox; Supported by Kampmueller.

To allow and pay the bills as presented.

Motion carried.

Motion by Johnson; Supported by Masters.

To approve the September Financial Statement.

Motion carried.

- G. Committee Updates

1. **Physical Improvement:**

Holtz reported the Physical Improvement Committee met on October 9th and discussed moving forward with the public art program. We are on a list of potential candidates for the Detroit Institute of Arts program. Holtz has contacted Cadillac, Michigan in regard to the bronze life-size sculptures they had this summer in their downtown area. The committee has also discussed the idea of murals or mosaic panels downtown. Holtz said she will be bringing a recommendation to the board from the Physical Improvement Committee at the next meeting as to how they would like to move forward.

Next Meeting: December 19th, 2012, 8:00 a.m. City Hall.

2. **Organization Committee:**

No Report.

3. **Marketing Committee:**

Hewlett reported the WTOL campaign for the *Appleumpkin Festival and Westfest* is currently running, as well as a WLEN campaign. WTOL will be filming commercials for the Downtown Holiday Shopping campaign on Friday, November 2nd. The holiday season campaign will run from November 26th to December 8th.

Next Meeting: October 16th, 2012, 8:00 a.m. City Hall.

4. **Economic Development Committee:**

No Report.

Next Meeting: November 15th, 2012, 8:00 a.m. City Hall.

H. New Business

1. **Nominating Committee.**

Holtz reported we need DDA Board volunteers for an ad-hoc nominating committee for officers. The DDA by-laws state that the nominating committee meet to nominate officers in June of each year, but we are in need of a chairperson immediately. Steve Kampmueller and David Stimpson volunteered as members for this nominating committee.

Motion by Salsberry; Supported by J. Fox.

To accept Steve Kampmueller and David Stimpson as volunteer members of the nominating committee for officers.

Motion carried.

2. **2013 Public Art Program.**

This item was discussed in the Physical Improvement Committee update.

3. **Downtown Status.**

Holtz gave an update on available buildings downtown.

4. **MCACA Grant Application.**

Holtz reported she submitted an application request to the Michigan Council for Arts & Cultural Affairs in the amount of \$10,000 to help fund the 2013 *Art Trail Tecumseh* exhibit.

Motion by Stimpson; Supported by Kampmueller.

To support a grant application to the Michigan Council of Arts & Cultural Affairs in the amount of \$10,000 to fund the 2013 installation of *Art Trail Tecumseh*.

Motion carried.

I. Old Business

1. **CBA Update.**

J. Fox reported the *Appleumpkin Festival* is this weekend, with over 200 vendors registered. *Holiday Open House* is November 9th & 10th and planning is in progress. The *Ice Sculpture Festival* is January 19th & 20th. The name of the *Sidewalk Market Days* event for 2013 has been changed to *Sidewalk Sales* with DJ Martin and Kevin Welch chairing the event.

2. **Chamber Update.**

J. Fox reported the chamber is going to have an information booth at the *Appleumpkin Festival*. They have stuffed approximately 1,000 bags with community information.

3. **ED Department Update.**

Holtz reported the CBA is going to co-sponsor the *Ice Sculpture Festival*. A sponsorship from an anonymous donor has been secured in the amount of \$1,000.

J. Public Comment RE: Items not on the Agenda.

None.

Motion to adjourn the meeting at 7:40 a.m. by Johnson; Supported by Kampmueller.

Motion carried.

Secretary: Beth Kennedy

Recorded by: Denine Wells

