

**CITY OF TECUMSEH
DOWNTOWN DEVELOPMENT AUTHORITY**

Meeting Minutes

Thursday, September 13, 2012

7:00 a.m. Tecumseh City Hall

- A. Chairman Manwaring called the meeting to order at 7:00 a.m.
- B. Members Present: Manwaring, B. Fox, J. Fox, Johnson, Kampmueller, Koch, Masters and Slovinski.

Also Present: Paula Holtz, Economic Development Director.
Denine Wells, Administrative Assistant.

Members Absent: Feldkamp, Kennedy, Salsberry, Stimpson and Taylor.

Motion by Johnson; Supported by Kampmueller.

To excuse Feldkamp and Salsberry due to being out of county and Kennedy for family reasons.

Motion carried.

- C. Approval of Agenda

Motion by Kampmueller; Supported by J. Fox.

To approve the agenda as presented.

Motion carried.

- D. Public Comment RE: Items on the Agenda

None.

- E. Minutes of August 9th Meeting

Motion by J. Fox; Supported by Kampmueller.

To approve the minutes of August 9, 2012 meeting.

Motion carried.

- F. Treasurer's Report

Motion by Johnson; Supported by Masters.

To allow and pay the bills as presented. The accurate WLEN figure for the WLEN bill is \$125.00 per the new contract.

Motion carried.

Motion by J. Fox; Supported by Johnson.

To approve the Financial Statement.

Motion carried.

- G. Committee Updates

1. **Physical Improvement:**

Holtz reported the Physical Improvement Committee has been discussing the direction of the 2013 Public Art program. She will be meeting with Ken Thompson from Midwest Sculpture Initiative in the near future to talk about our current art sculpture program moving forward. Holtz has made application to the Detroit Institute of Arts for Tecumseh to be a site for their 2013 "Inside Out" exhibit. Holtz has contacted Cadillac, Michigan to inquire about the bronze lifelike sculptures in their downtown area.

Next Meeting: September 19th, 2012, 8:00 a.m. City Hall.

2. **Organization Committee:**

No Report.

3. **Marketing Committee:**

No Report.

Next Meeting: October 16th, 2012, 8:00 a.m. City Hall.

4. **Economic Development Committee:**

No Report.

Next Meeting: September 27th, 2012, 8:00 a.m. City Hall.

H. New Business

1. **Appleumpkin Sponsorship Request.**

There was discussion in regard to the Appleumpkin Sponsorship Request.

Motion by Johnson; Supported by B. Fox.

To sponsor the Appleumpkin Festival in the amount of \$1,000.00.

Motion carried.

2. **Rental Rehabilitation Program.**

The Rental Rehabilitation Program continues to move forward. Holtz gave an update on the progress.

3. **Christmas Decorations.**

Holtz updated the board in regard to the Christmas lights that have been ordered for the trees downtown. One-thousand dollars worth of lights have been ordered which is what is allocated in the budget for Christmas decorations.

4. **Pure Michigan.**

Holtz reported the *Pure Michigan* campaign is moving forward. Approximately \$25,000 has been collected to date. The City has received positive feedback in regard to the campaign.

5. **Downtown Status.**

Holtz provided an update on space available downtown.

I. Old Business

1. **CBA Update.**

J. Fox reported Downtown Divas at Dusk is September 27th from 5:00-9:00 p.m. Approximately 20 downtown merchants are participating in this event. Appleumpkin is coming along great financially. Holiday Open House is November 9th & 10th.

J. Fox commended Linda Hewlett for the fantastic job she has done with having all of the advertising in place for Appleumpkin before going on vacation.

2. **Chamber Update.**

J. Fox reported there is a ribbon cutting at Shopko at 8:30 a.m. this morning. The Chamber is getting a new sign for their building. The Chamber will be manning a booth at the Clinton Fall Festival to promote Appleumpkin.

3. **ED Department Update.**

Holtz reported City officials and employees had a very nice visit in Tecumseh, Ontario last month. The City was invited by the Town of Tecumseh's Deputy Mayor to attend their Corn Festival. They are planning on coming to visit Tecumseh during our Appleumpkin Festival. Holtz will be submitting 2012 data for the eCities program.

J. Public Comment RE: Items not on the Agenda.

Manwaring reported he is resigning from the position of DDA Board chairperson as of today.

Meeting adjourned by Chairman Manwaring at 7:57 a.m.

Secretary: Beth Kennedy

Recorded by: Denine Wells

