

**CITY OF TECUMSEH
DOWNTOWN DEVELOPMENT AUTHORITY**

Meeting Minutes

Thursday, March 10, 2011
7:00 a.m. Tecumseh City Hall

- A. Chairman Manwaring called the meeting to order at 7:00 a.m.
- B. Members Present: Manwaring, Feldkamp, J. Fox, Johnson, Kampmueller, Kennedy, Masters, Salsberry and Taylor.

Also Present: Paula Holtz, E.D. Director.
Denine Wells, E.D. Office Supervisor.
Kevin Welch, City Manager.

Members Absent: B. Fox, Koch, Slovinski and Stimpson.

Motion by J. Fox; Supported by Johnson.
To excuse B. Fox, Stimpson and Koch due to being out of county.
Motion carried.

- C. Public Comment RE: Items on the Agenda.
None.
- D. **Motion by J. Fox;** Supported by Kennedy.
To approve the minutes of February 10th, 2011.
Motion carried.
- E. Treasurer's Report
Motion by J. Fox; Supported by Taylor.
To allow and pay the bills as presented.
Motion carried.

Motion by J. Fox; Supported by Taylor.
To approve the February Financial Statement.
Motion carried.

F. Committee Updates

1. **Physical Improvement:**
No Report.

Next Meeting: March 16th, 2011, 8:00 a.m. EDD Office.

2. **Organization Committee:**
No Report.

3. **Marketing Committee:**
Hewlett brought copies of the Art Showcase Magazine to show the board the article featuring Tecumseh. There are 20,000 copies of this magazine distributed throughout several counties. The Art Trail Maps will be printed soon after the 2011 sculptures are installed. The Downtown Walking Maps and Welcome to Tecumseh cards are being updated and will be printed soon.

Next Meeting: March 15th, 2011, 8:00 a.m. EDD Office.

4. **Economic Development Committee:**
No Report.

Next Meeting: March 24th, 2011, 8:00 a.m. EDD Office.

G. New Business

1. **Art Trail Tecumseh.**
Motion by Taylor; Supported by Kennedy.
To approve the sculpture selections for *Art Trail Tecumseh* and pay the invoice of \$10,000 to

Midwest Sculpture Initiatives.
Motion carried.

2. **Downtown Lighting Upgrade.**
Welch reported he has been looking at different energy saving options for downtown lighting. He would like to experiment with the Compact Fluorescent lamps on one block downtown before a final decision is made to proceed any further. This will be a \$7,500 energy savings annually, with the bulbs costing \$4.00 each and will need to be replaced every 2-3 years.
3. **Update on Downtown Properties.**
A discussion was had on The Chocolate Vault building, located at 110 W. Chicago Blvd., and the Doby's building, located at 111 W. Chicago Blvd., as to whether the DDA needs to investigate ways to facilitate the redevelopment of these properties. Both buildings have been for sale for quite some time and there have been numerous parties interested, but with no interest to proceed any further. Holtz suggested forming a subcommittee to investigate what options are available for the DDA in regards to these buildings.

H. Old Business

1. **CBA Update.**
J. Fox reported "Downtown Divas at Dusk" will be held on March 24th from 5:00-9:00 p.m. There are 18 merchants participating in the event. The Art Walk is going to be held on April 29th from 6:00-9:00 p.m. The next CBA meeting has been rescheduled for March 17th. Details of Market Days & Pet Parade will be the main topic of discussion.
2. **Chamber Update.**
J. Fox reported the Chamber Annual Meeting is going to be March 24th at 7:00 a.m. at the Community Center. The "Wine, Women, Chocolate & Shoes" was a successful fundraiser event for the Chamber raising \$3,500. The leftover auction items were donated to the Catherine Cobb Domestic Violence Center. The Golf Outing will be June 25th.
3. **ED Department Update.**
Holtz reported she will be on vacation the week of March 14th. The Economic Development Department is in the process of moving and will be located at City Hall by April 1st. Modish has moved to 208 E. Chicago Blvd. and Seasons Salon & Spa will be moving to 101 W. Chicago Blvd.

I. Public Comment RE: Items not on the Agenda.

Salsberry mentioned the Promenade Tecumseh Home Tour will be happening in May. There will be five homes to tour along with the Carnegie featuring a quilt show. Evans Street Station was premiered on the cover of the Pure Michigan Cookbook and they will be selling the cookbook at the restaurant. Evans Street Station will be hosting a Stone Soup Luncheon on Monday, March 21st from 11:00 a.m. – 2:00 p.m. as a fundraiser for the Carnegie. Holtz will be on maternity leave beginning in September.

Meeting adjourned by Chairman Manwaring at 8:18 a.m.

Secretary: Dick Johnson
Recorded by: Denine Wells