

**CITY OF TECUMSEH  
DOWNTOWN DEVELOPMENT AUTHORITY**

**Meeting Minutes**

Thursday, January 13, 2011  
7:00 a.m. Tecumseh City Hall

- A. Chairman Manwaring called the meeting to order at 7:00 a.m.
- B. Members Present: Manwaring, B. Fox, J. Fox, Johnson, Kennedy, Koch, Masters, and Taylor.

Also Present: Paula Holtz, E.D. Director.  
Linda Hewlett, E.D. Marketing Coordinator.  
Kevin Welch, City Manager.

Members Absent: Feldkamp, Slovinski and Stimpson.

Welcome and introduction was made for Beth Kennedy, a new DDA Board member.

**Motion by B. Fox;** Supported by Koch.

To excuse Feldkamp due to illness and Slovinski due to being out of county.

*Motion carried.*

- C. Public Comment RE: Items on the Agenda.

None.

- D. **Motion by J. Fox;** Supported by Taylor.

To approve the minutes of November 11<sup>th</sup>, 2010, with a correction under New Business, item #4. The motion should state, "To table the discussion so the board can have a chance to review the two different reports."

*Motion carried.*

- E. Treasurer's Report

**Motion by J. Fox;** Supported by B. Fox.

To allow and pay the bills as presented.

*Motion carried.*

**Motion by B. Fox;** Supported by Johnson.

To approve the Financial Statement.

*Motion carried.*

- F. Committee Updates

1. **Physical Improvement:**

No Report.

Next Meeting: March 16<sup>th</sup>, 2011, 8:00 a.m. EDD Office.

2. **Organization Committee:**

No Report.

3. **Marketing Committee:**

Hewlett reported the WTOL Campaign began Monday, January 10<sup>th</sup>, for the Ice Sculpture Festival with 24 commercial spots running. WLEN is also advertising for the festival.

Next Meeting: January 18<sup>th</sup>, 2011, 8:00 a.m. EDD Office.

4. **Economic Development Committee:**

No Report.

Next Meeting: January 27<sup>th</sup>, 2011, 8:00 a.m. EDD Office.

- G. New Business

1. **LED Lighting for Downtown Fixtures.**  
Welch reported there are some LED test bulbs that have been installed downtown. Someone is going to come and look at the set up of the fixtures to make sure they are adequate for LED lights.
2. **DDA Board Resignation.**  
**Motion by Johnson;** Supported by J. Fox.  
To accept with regret the resignation of Paul Bidwell from the DDA Board.  
*Motion carried.*
3. **Ice Sculpture Festival.**  
Holtz reported the Ice Sculpture Festival is January 22<sup>nd</sup> and 23<sup>rd</sup>. The festival will begin at 10:00 a.m. on Saturday. There will be 24 sculptures displayed around downtown with some being premade and several being carved on site, including 15 businesses and one nonprofit that have each commissioned a sculpture. Interactive sculptures, dueling carvers, a Chili Cook-Off, a “Man Cave” at Evans Street Station and a Chocolate Walk are some of the activities planned for the weekend. There is also an ice skating rink that has been installed at Adams Park that will be open for skating.
4. **Budget.**  
This will be on the agenda for next month.

H. Old Business

1. **CBA Update.**  
J. Fox reported there will be a mini Appleumpkin meeting this month and then the regular Appleumpkin meetings will begin in February for planning of the 2011 festival.
  2. **Chamber Update.**  
J. Fox reported the Chamber will be having a Wine, Women, Chocolate & Shoes fundraiser event held at the Raisin Valley Golf Club on Friday, February 25<sup>th</sup>.
  3. **ED Department Update.**  
Holtz reported there is an individual interested in purchasing the Ivy Gallery building, located at 146 E. Chicago Blvd., to open up a hot dog shop. Timeless Treasures has closed. There is continued interest in the Doby’s building.
- I. Public Comment RE: Items not on the Agenda.  
Johnson gave an update on the Carnegie building regarding the Candlelight Home Tour and the wonderful help he received to make that event happen, the Eastern Michigan University presentation on the study of the building, and the generous donations that have been received for the Carnegie.

Meeting adjourned by Chairman Manwaring at 7:53 a.m.  
Secretary: Dick Johnson  
Recorded by: Denine Wells