

**CITY OF TECUMSEH  
DOWNTOWN DEVELOPMENT AUTHORITY**

**Meeting Minutes**

Thursday, September 8, 2011  
7:00 a.m. Tecumseh City Hall

A. Vice Chairman Bob Fox called the meeting to order at 7:00 a.m.

B. Members Present: Manwaring, Feldkamp, B. Fox, J. Fox, Johnson, Kennedy, Koch, Masters, Salsberry and Slovinski.

Also Present: Linda Hewlett, Marketing Coordinator.  
Denine Wells, Administrative Assistant.  
Kevin Welch, City Manager.

Members Absent: Kampmueller, Stimpson and Taylor.

C. Public Comment RE: Items on the Agenda.

None.

D. **Motion by Salsberry;** Supported by Johnson.

To approve the minutes of August 11<sup>th</sup>, 2011 with a correction under New Business, item #2. A roll call vote was taken and J. Fox was listed as voting "yes", when at the end of the item it is stated that she abstained from the vote. J. Fox did abstain from the vote and her name will be removed from the roll call vote.

*Motion carried.*

E. Treasurer's Report

**Motion by Koch;** Supported by B. Fox.

To allow and pay the bills as presented, with additional bills from the City of Tecumseh for downtown watering in the amount of \$132.19 and One Gal Design for website updates in the amount of \$375.00.

*Motion carried.*

**Motion by J. Fox;** Supported by Kennedy.

To approve the August Financial Statements.

*Motion carried.*

F. Committee Updates

1. **Physical Improvement:**

No Report.

Next Meeting: September 21<sup>st</sup>, 2011, 8:00 a.m. City Hall.

2. **Organization Committee:**

No Report.

3. **Marketing Committee:**

Linda reported Downtown Divas at Dusk is September 22<sup>nd</sup>. There will be a live remote for this event. Advertising for Appleumpkin is in the works including WTOL Channel 11, WLEN and Jackson radio WKHM K105.3. An Appleumpkin display will go in the Dundee Welcome Center next week. The Breast Cancer Awareness Walk is October 1<sup>st</sup>. The next Marketing Meeting has been rescheduled for September 27<sup>th</sup>.

Next Meeting: September 27<sup>th</sup>, 2011, 8:00 a.m. City Hall.

4. **Economic Development Committee:**

No Report.

Next Meeting: September 22<sup>nd</sup>, 2011, 9:15 a.m. City Hall.

G. New Business

1. **Board Reappointments.**

**Motion by Koch;** Supported by Feldkamp.

To make a recommendation to City Council to reappoint Bob Fox, Jan Fox and Steve Kampmueller to the DDA Board with terms to expire in 2015.

*Motion carried.*

2. **Art Trail Tecumseh – Commission Policy.**

There was much discussion on the Commission Policy for Art Trail Tecumseh as to whether the policy should remain the same or a new one should be adopted. No action was taken at this time.

3. **Dumpster Enclosures.**

The dumpster enclosures in the southwest and northwest parking lots were cleaned on August 23<sup>rd</sup>.

H. Old Business

1. **CBA Update.**

J. Fox reported the Appleumpkin Festival and Westfest is October 8<sup>th</sup> & 9<sup>th</sup>. This year the festival has expanded to the west end of town called the Westfest. The events at the Westfest include a Chili Cook-Off, Bike Show, Antique Tractor Show and a Waterball Tournament organized by the Tecumseh Fire Department. There will be a free shuttle for transportation from downtown to the west end. The last Art Bra Auction will be October 20<sup>th</sup>. Holiday Open House is November 11<sup>th</sup>-13<sup>th</sup>, Ice Sculpture Festival is January 20<sup>th</sup> and 21<sup>st</sup> and the last car show of the season is Thursday, September 15<sup>th</sup> from 6:00-8:00 pm.

2. **Chamber Update.**

J. Fox reported the Chamber Ambassadors are having an information booth at Appleumpkin. If anyone is interested in helping, contact Vicki at the Chamber. The Chamber is having a fundraiser event on November 3<sup>rd</sup> called Quarter Mania.

3. **ED Department Update.**

Paula and baby are doing well.

I. Public Comment RE: Items not on the Agenda.

Beth mentioned she was at a business dinner with Marketing Executives and there was discussion about Tecumseh and billboards for advertising. She suggested the Marketing Committee look into the cost of a billboard on northbound US 23.

Dick reminded everyone that there is going to be a car raffle at Appleumpkin to benefit the Carnegie. Tickets are still available.

Kim mentioned some of the planter beds downtown are looking pretty sparse. He suggested the DDA Board take a look at them. He also mentioned issues with the dumpster enclosure gates not staying shut.

Meeting adjourned by Chairman Manwaring at 8:01a.m.

Secretary: Beth Kennedy

Recorded by: Denine Wells

