

CITY OF TECUMSEH
DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes
Thursday, June 12, 2014
7:00 a.m. Tecumseh City Hall

A. Chairman B. Fox called the meeting to order at 7:00 a.m.

B. Members Present: B. Fox, Johnson, Stimpson, Koch, Lincoln,
J. Fox, Slovinski, Lash, Bird, Nowak and Salsberry

Also Present: Paula Holtz, Economic Development Director
Linda Hewlett, Marketing Coordinator
Shelby Simpson, Administrative Assistant

Members Absent: Masters, Kampmueller

Motion by Salsberry; Supported by Nowak.

To excuse Masters and Kampmueller.

Motion carried.

C. Approval of Agenda

Motion by Stimpson; Supported by J. Fox

To approve the June 12, 2014 agenda.

Motion carried.

D. Public Comment RE: Items on the Agenda

None.

E. Minutes of May 8, 2014 Meeting

Motion by Johnson; Supported by Nowak.

To approve the minutes of the May 8, 2014 meeting.

Motion carried.

F. Treasurer's Report

Motion by Salsberry; Supported by Nowak.

To allow and pay the bills as presented.

A roll call vote was taken.

Koch	yes
Bird	yes
Lincoln	yes
Nowak	yes
Salsberry	yes
Stimpson	yes
B. Fox	yes
J. Fox	yes
Lash	yes
Slovinski	yes

Motion carried.

Motion by J. Fox; Supported by Nowak.

To approve the financial statements.

Motion carried.

G. Committee Updates

1. **Physical Improvement Committee:**

No Report.

2. **Organization Committee:**

No Report.

3. **Marketing Committee:**

Hewlett reported the new Downtown Tecumseh/Art Trail brochures are being printed and should be available by July 1. There have been 573 Pure Michigan packets requested to date. Last year 775 packets were requested and sent out. A listing for the Tecumseh Art Trail is running in the 2014 Michigan Art Guide which is distributed at art centers and MDOT Welcome Centers throughout the state. Hewlett also reported that an ad is being printed in the summer *Homefront* magazine.

Next Meeting: July 15, 2014, 8:00 a.m. City Hall.

4. **Economic Development Committee:**

J. Fox reported the committee had met and has several items on the agenda today.

Next Meeting: July 24, 2014 8:00 a.m. City Hall.

H. New Business

1. **Tecumseh Brewing Company Façade Grant Application**

The Economic Development Committee has reviewed and is recommending the DDA consider approval of the Tecumseh Brewing Company's application for a façade grant in the amount of \$2,247.00.

Motion by Stimpson; Supported by Johnson.

To approve request from the Tecumseh Brewing Company for a façade grant in an amount not to exceed \$2,247.00.

A roll call vote was taken.

Koch	yes
Lash	yes
Lincoln	yes
Slovinski	yes
Nowak	yes
Salsberry	yes
Stimpson	yes
J. Fox	yes
Johnson	yes
Bird	yes
B. Fox	yes

Motion carried.

2. Tea Garden Café Façade Grant Application

The Economic Development Committee has reviewed and is recommending the DDA consider approval to revise the British Tea Garden's application in the amount of \$3,571.00 for a façade grant.

Motion to allow Bird to abstain by B. Fox; Supported by Nowak.

Motion carried.

Motion by Stimpson; Supported by Nowak.

To approve the request for a revised façade grant from the British Tea Garden in an amount not to exceed \$3,751.00. Original request was approved and contractor did not follow through with the work.

A roll call vote was taken.

J. Fox	yes	Johnson	yes
Lash	yes	Koch	yes
Lincoln	yes	Bird	abstain
Slovinski	yes	B. Fox	yes
Nowak	yes		
Salsberry	yes		
Stimpson	yes		

Motion carried.

3. Salsaria's Façade Grant Application

The Economic Development Committee has reviewed and is recommending approval of the application from Salsaria's for a façade grant in the amount of \$5,000.00.

Motion by J. Fox; Supported by Nowak

To approve the façade grant request from Salsaria's, in an amount not to exceed \$5,000.00, as recommended by the Economic Development Committee.

A roll call vote was taken.

Lincoln	yes
Lash	yes
Johnson	yes
Nowak	yes
Stimpson	yes
Bird	yes
Slovinski	yes
J. Fox	yes
Salsberry	yes
Koch	yes
B. Fox	yes

Motion carried

4. 101.5 The River Radio Campaign

Linda Hewlett has requested permission to purchase 67-60 second radio commercials from 101.5 The River radio in Toledo at a cost of \$1121.00 (\$16.73 per commercial) to run our current Pure Michigan radio commercial and promote shopping during the upcoming holiday season.

Motion by Johnson; Supported by Lincoln.

To approve designating \$1121.00 of the 2014-2015 DDA Marketing budget to put toward the purchase of 67-60 second radio commercials on 101.5 The River to promote Downtown Tecumseh.
A roll call vote was taken.

Johnson	yes	B. Fox	yes
Bird	yes		
Koch	yes		
Nowak	yes		
Lincoln	yes		
Lash	yes		
Slovinski	yes		
Stimpson	yes		
Salsberry	yes		
J. Fox	yes		

Motion carried

5. Artist Stipend- 2-D Artwork Project

The Physical Improvement Committee is recommending the selection and reproduction of three pieces of original artwork for the 2-D art project in downtown Tecumseh.

Motion by Stimpson; Supported by Nowak.

To authorize \$1,500.00 in artist stipends for the 2-D artwork project in downtown Tecumseh.
A roll call vote was taken.

J. Fox	yes	Johnson	yes
Koch	yes	Bird	yes
Lash	yes	Salsberry	yes
Nowak	yes	B. Fox	yes
Stimpson	yes		
Slovinski	yes		
Lincoln	yes		

I. Strategic Plan

Jim Lincoln reported a discussion he had with Ray Hamblin regarding his commercial property on the northeast corner of Logan St. and Evans St., along with the property across the street on North Evans Street. Paula requested Bob Fox accompany Jim Lincoln on his next visit with Ray Hamblin. Bob Fox confirmed.

The Evans Street Corridor Committee has asked businesses along this corridor to participate in future committee meetings.

J. Old Business

1. CBA Update

Rhonda Nowak reported the CBA had a meeting to discuss upcoming events, including Diva Night and Appleumpkin.

The CBA is looking for fresh new ideas for the 2014 Holiday Open House.

2. Chamber Update

Jan Fox reported on several items, including the Chamber golf outing set for June 20, 2014. She also reported information on the Pig Jig and Sidewalk Sales which are scheduled to take place July 18 & 19, 2014.

3. ED Department Update

Paula Holtz reported on the sandblasting, powder coating and painting of the downtown trash cans and the painting of the downtown street furniture.

Holtz also discussed the artist studio spaces at the Carnegie.

K. Public Comment RE: Items not on the Agenda.

Nothing from the public.

Motion to adjourn the meeting at 7:43a.m. by B. Fox; Supported by J. Fox.

Motion carried.

Secretary: Kim Koch

Recorded by: Shelby Simpson