

MINUTES

Regular City Council Meeting



7:30 PM - Monday, September 17, 2018
City Hall

The City of Tecumseh Council met in Regular City Council on Monday, September 17, 2018 at 7:30 PM in the City Hall.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Roll call was taken as follows:

PRESENT: Mayor Baker, Council Members Fox, Harmon, Keiser, Naugle, Riddle, Wimple.
ABSENT: None.

4. AGENDA APPROVAL

4.1. Motion to approve the September 17, 2018 City Council agenda as presented.

5. PRESENTATIONS

5.1. Presentation to Officer Wolf

Presentation of Life Saving Award by Acting Chief of Police, Brett Coker, to Officer Paul Wolf in recognition of exceptional effort and life savings procedures performed on September 1, 2018 to an injured bicyclist. The belief of the bicyclist and witnesses is that had Officer Wolf not been present and acted quickly and with professionalism, the outcome may have been much worse, possibly fatal. The bicyclist was transported to Herrick Hospital's trauma center where he did recover.

6. WELCOME GUESTS

7. PUBLIC COMMENT RE: ITEMS ON THE AGENDA

None.

8. REPORT OF THE CITY MANAGER

8.1. Report includes information regarding the TCA, updates from Building Services and Development on the Dollar General and Taco Bell construction and the Lone Oak at Red Mill pond development, student STEAM work at Brookside Cemetery, and project updates from the DPW and WWTP.

Moved by Council Member Ron Wimple
Seconded by Council Member Gary Naugle

Motion to receive and place on file the items presented from the Report of the City Manager.

Ayes: Council Member Gary Naugle, Council Member Ron Wimple, Council Member Gary Fox, Mayor Jack Baker, Council Member Vicki Riddle, Council Member Stephanie Harmon, and Council Member Gayle Keiser

MOTION CARRIED. 7-0 on a recorded vote

9. CONSENT AGENDA

- 9.1. Minutes from the City Council regular meeting held September 17, 2018.
- 9.2. Budget Report
- 9.3. DDA June 30, 2018 Annual Report
- 9.4. LDFA June 30, 2018 Annual Report
- 9.5. Report of Emergency Services
- 9.6. DDA June 30, 2018 Annual Report

Moved by Council Member Gayle Keiser
Seconded by Council Member Stephanie Harmon

Motion to adopt the Consent Agenda, approving, receiving and placing on file all items listed under "Consent Agenda".

Ayes: Council Member Gary Fox, Council Member Gary Naugle, Mayor Jack Baker, Council Member Ron Wimple, Council Member Vicki Riddle, Council Member Stephanie Harmon, and Council Member Gayle Keiser

MOTION CARRIED 7-0 on a recorded vote

10. OLD/UNFINISHED BUSINESS

11. NEW BUSINESS

- 11.1. Bills

Moved by Council Member Gary Naugle
Seconded by Council Member Stephanie Harmon

To approve the September 17, 2018 list of bills to be paid.

Ayes: Council Member Gary Naugle, Council Member Stephanie Harmon, Council Member Gary Fox, Mayor Jack Baker, Council Member Ron Wimple, Council Member Vicki Riddle, and Council Member Gayle Keiser

MOTION CARRIED. 7-0 on a recorded vote

- 11.2. Appointment of Shannon Traves to the Parks & Recreation Advisory Board

[Traves Appointment Parks & Rec Adv Board Approved ARF 2018](#)

Moved by Council Member Ron Wimple
Seconded by Council Member Gary Naugle

Motion to appoint Shannon Traves to serve on the Parks and Recreation Advisory Board with a term expiring in October of 2021.

Ayes: Council Member Gary Fox, Council Member Gary Naugle, Mayor Jack Baker, Council Member Ron Wimple, Council Member Vicki Riddle, Council Member Stephanie Harmon, and Council Member Gayle Keiser

MOTION CARRIED 7-0 on a recorded vote

11.3. Reappointment of Larry Ash to the Parks & Recreation Advisory Board
[Ash Reappointment Parks & Rec Adv Board Approved ARF 2018](#)

Moved by Council Member Gary Naugle
Seconded by Council Member Vicki Riddle

Motion to reappoint Larry Ash to the Recreation Advisory Board with a term expiring in April of 2019.

Ayes: Council Member Gary Naugle, Council Member Vicki Riddle, Council Member Gary Fox, Mayor Jack Baker, Council Member Ron Wimple, Council Member Stephanie Harmon, and Council Member Gayle Keiser

MOTION CARRIED 7-0 on a recorded vote

11.4. Reappointment of Stacy Downing to the Parks & Recreation Advisory Board
[Downing Reappointment Parks & Rec Adv Board Approved ARF 2018](#)

Moved by Council Member Gayle Keiser
Seconded by Council Member Stephanie Harmon

Motion to reappoint Stacy Downing to serve on the Parks and Recreation Advisory Board with a term expiring in October of 2021.

Ayes: Council Member Stephanie Harmon, Council Member Gayle Keiser, Council Member Gary Fox, Council Member Gary Naugle, Mayor Jack Baker, Council Member Ron Wimple, and Council Member Vicki Riddle

MOTION CARRIED 7-0 on a recorded vote

11.5. USDA Survey Collective Service Agreement and Budget Amendment
[USDA Deer Survey Budget Amend Approved ARF 9-17-18](#)

Moved by Council Member Gary Naugle
Seconded by Council Member Vicki Riddle

Motion to amend the City of Tecumseh Fiscal Year 2018-2019 Budget, by increasing the

General Government budget from \$1,505,556 to \$1,508,056; specifically by establishing a budget of \$2,500 in line item 101-101.000-802.500 Consulting Fees to cover the cost of the US Department of Agriculture Cooperative Services Agreement.

Ayes: Council Member Gary Naugle, Council Member Vicki Riddle, Council Member Gary Fox, Mayor Jack Baker, Council Member Ron Wimple, Council Member Stephanie Harmon, and Council Member Gayle Keiser

MOTION CARRIED 7-0 on a recorded vote

11.6. J Trees Cellar Lease Agreement
[J. Trees Lease Approved ARF 2018](#)

Moved by Council Member Gary Fox
Seconded by Council Member Gary Naugle

Approve the renewal of the lease agreement between J. Trees Wines LLC and the City of Tecumseh for the use of Suite B at the Hayden Mill Building, beginning on January 1, 2019 and ending on December 31, 2019. Further, the Mayor and City Clerk are authorized to sign the lease agreement.

Ayes: Council Member Gary Fox, Council Member Gary Naugle, Mayor Jack Baker, Council Member Ron Wimple, Council Member Vicki Riddle, Council Member Stephanie Harmon, and Council Member Gayle Keiser

MOTION CARRIED 7-0 on a recorded vote

11.7. CROP Walk 2018 Special Event
[Crop Walk 2018 Approved ARF 9-17-2018](#)

Moved by Council Member Gary Naugle
Seconded by Council Member Stephanie Harmon

Motion to approve the CROP (Communities Responding to Overcome Poverty) Walk planned by Church World Services for October 7, 2018 from 1:00 p.m. to 4:00 p.m. at the Tecumseh High School; noting there are no lane closures, temporary barricades or uniformed police services being requested for this event.

MOTION CARRIED

11.8. WWTP Cloth Filter Purchase
[Aqua-Aerobic Systems Filter Cloth Purchase Approved ARF 9-17-2018](#)

Moved by Council Member Gary Naugle
Seconded by Council Member Stephanie Harmon

Motion to approve the purchase of filter cloth and installation accessories from Aqua-Aerobics, Inc. in the amount of \$17,788.20; noting that this is exempt from competitive bidding under the purchasing ordinance Sec. 2-384 (7) Specialty professional and technical services and supplies, including equipment repair.

Ayes: Council Member Gary Fox, Council Member Gary Naugle, Mayor Jack Baker, Council Member Ron Wimple, Council Member Vicki Riddle, Council Member Stephanie Harmon, and Council Member Gayle Keiser

MOTION CARRIED 7-0 on a recorded vote

- 11.9. Assessor Hardship Guidelines
[Federal Poverty Guidelines Approved ARF 9-17-18](#)

Moved by Council Member Gayle Keiser
Seconded by Council Member Gary Naugle

Motion to adopt the Policy for local property tax poverty exemptions, detailing the hardship guidelines, including requirements of the federal poverty income guidelines determined annually by the United States Health and Human Services and establishing asset test criteria.

MOTION CARRIED

- 11.10. Council Member Keiser Resignation & Presentation

Mayor Baker thanked Council Member Keiser on behalf of the entire Council for her dedication and service to the City during the three years of her tenure.

[Keiser Resignation Approved ARF 9-17-18](#)

Moved by Council Member Gary Fox
Seconded by Council Member Stephanie Harmon

Motion to receive and place on file the resignation letter from Councilwoman Gayle Keiser dated September 6, 2018; with an effective date of September 30, 2018.

MOTION CARRIED

12. PUBLIC COMMENT RE: ITEMS NOT ON THE AGENDA

None.

13. ADJOURNMENT

Moved by Council Member Gary Fox
Seconded by Council Member Stephanie Harmon

Motion to adjourn the regular session of the City Council meeting at 7:58 p.m.

MOTION CARRIED

Mayor - Jackson L. Baker

City Clerk - Tonya A. Miller



**Agenda Item Review Form
City Council
City of Tecumseh**

Agenda Item Number:	Submitted by:
---------------------	---------------

Item:	Department:
-------	-------------

Summary:

Recommendation:
RESOLUTION
THE CITY COUNCIL OF THE CITY OF TECUMSEH
RESOLVES:

Council Action:
 Approved
 Denied
 Continued

Bid/Purchase Item:
 Budgeted \$ _____
_____ Page(s) in FY Budget
 Not Budgeted

Signature Department Head Date

Signature City Manager Date



**Agenda Item Review Form
City Council
City of Tecumseh**

Agenda Item Number:	Submitted by:
---------------------	---------------

Item:	Department:
-------	-------------

Summary:

Recommendation:

RESOLUTION

THE CITY COUNCIL OF THE CITY OF TECUMSEH
RESOLVES:

Council Action:

Approved

Denied

Continued

Bid/Purchase Item:

Budgeted \$_____

_____ Page(s) in FY Budget

Not Budgeted

_____	_____	_____
Signature	Department Head	Date

_____	_____	_____
Signature	City Manager	Date



**Agenda Item Review Form
City Council
City of Tecumseh**

Agenda Item Number:	Submitted by:
---------------------	---------------

Item:	Department:
-------	-------------

Summary:

Recommendation:

RESOLUTION

THE CITY COUNCIL OF THE CITY OF TECUMSEH
RESOLVES:

Council Action:

Approved

Denied

Continued

Bid/Purchase Item:

Budgeted \$_____

_____ Page(s) in FY Budget

Not Budgeted

_____	_____	_____
Signature	Department Head	Date

_____	_____	_____
Signature	City Manager	Date



**Agenda Item Review Form
City Council
City of Tecumseh**

Agenda Item Number:	Submitted by:
---------------------	---------------

Item:	Department:
-------	-------------

Summary:

Recommendation:

RESOLUTION

THE CITY COUNCIL OF THE CITY OF TECUMSEH
RESOLVES:

Council Action:

Approved

Denied

Continued

Bid/Purchase Item:

Budgeted \$_____

_____ Page(s) in FY Budget

Not Budgeted

_____	_____	_____
Signature	Department Head	Date

_____	_____	_____
Signature	City Manager	Date



**Agenda Item Review Form
City Council
City of Tecumseh**

Agenda Item Number:	Submitted by:
---------------------	---------------

Item:	Department:
-------	-------------

Summary:

Recommendation:

RESOLUTION

THE CITY COUNCIL OF THE CITY OF TECUMSEH
RESOLVES:

Council Action:

Approved

Denied

Continued

Bid/Purchase Item:

Budgeted \$_____

_____ Page(s) in FY Budget

Not Budgeted

_____	_____	_____
Signature	Department Head	Date
_____	_____	_____
Signature	City Manager	Date



**Agenda Item Review Form
City Council
City of Tecumseh**

Agenda Item Number:	Submitted by:
---------------------	---------------

Item:	Department:
-------	-------------

Summary:

Recommendation:

RESOLUTION

THE CITY COUNCIL OF THE CITY OF TECUMSEH
RESOLVES:

Council Action:

Approved

Denied

Continued

Bid/Purchase Item:

Budgeted \$_____

_____ Page(s) in FY Budget

Not Budgeted

_____	_____	_____
Signature	Department Head	Date
_____	_____	_____
Signature	City Manager	Date



**Agenda Item Review Form
City Council
City of Tecumseh**

Agenda Item Number:	Submitted by:
---------------------	---------------

Item:	Department:
-------	-------------

Summary:

Recommendation:
RESOLUTION
THE CITY COUNCIL OF THE CITY OF TECUMSEH
RESOLVES:

Council Action:
 Approved
 Denied
 Continued

Bid/Purchase Item:
 Budgeted \$ _____
_____ Page(s) in FY Budget
 Not Budgeted

Signature Department Head Date

Signature City Manager Date



**Agenda Item Review Form
City Council
City of Tecumseh**

Summary: *(Continued from Page 1)*

