

NOTICE OF MEETING AND AGENDA
City of Tecumseh
Historic Preservation Commission
Special Meeting
April 25, 2018
309 E. Chicago Blvd.
City Hall Police Meeting Room
7:30 A.M.
(517) 424-6547

- I. Call to Order
- II. Establish a Quorum
- III. Approval of the Agenda
- IV. Approve the March 21, 2018 Meeting Minutes
- V. Public Comment: Items on the Agenda
- VI. New Business
 - A. William Pemberton, 411 East Logan Street – New Wood Shutters
- VII. Public Comment: Items not on the Agenda
- VIII. Reports
 - Chairperson
 - Director
- IX. Adjourn

Minutes from this meeting will be available ten (10) days after said meeting and can be obtained from the City Clerk.

The City of Tecumseh provides for reasonable accommodations for its programs, services and meetings under Title VI of its Non-Discrimination Policy and Limited English Proficiency Policy, with an advance 7 day notice to Dan Swallow at 517 424 6555.

City of Tecumseh
Historic Preservation Commission
Regular Meeting
March 21, 2018 7:30a.m.
City Hall

Chairperson Hinkleman called the meeting to order at 7:30 a.m.

Members Present: Cheri Hinkleman, Tim Prettyman, Anne Flora, Pam Adair, John Waltman

Absent: Kim Koch

Motion Flora to excuse Commissioner Koch **Seconded** Waltman
Motion carried unanimously.

A quorum was established.

Agenda

Motion Flora to approve the March 21, 2018 meeting agenda **Seconded** Waltman
Motion carried unanimously.

Minutes

Motion Waltman to approve and place on file the May 17, 2017 meeting minutes **Seconded** Prettyman
Motion carried unanimously.

Others Present: Brad Raymond, Shelby Simpson

Public Comment: Items on the Agenda
None

NEW BUSINESS

Election of Officers

The Commission nominated the following slate of officers for the positions of Chairperson, Vice-Chairperson, and Secretary:

Chairperson – Hinkleman
Vice-Chairperson – Flora
Secretary - Waltman

Motion Adair to accept the nominated slate of officers as presented **Seconded** Waltman
Motion carried unanimously

Application Review of Sean Autrey to Fill Vacant Commission Seat

The Commissioners reviewed the application submitted by Sean Autrey to fill the vacant Commission seat.

Motion Prettyman to accept the application of Sean Autrey and forward to City Council for approval

Seconded Waltman.

Motion carried unanimously.

Public Comment: Items not on the Agenda

None

Reports:

Chairperson- Hinkleman presented two letters to the Commission from Marissa Proctor and Dave Malmquist.

Director- None

Adjourn 7:58 a.m.

Motion Adair to adjourn the March 21, 2018 meeting **Seconded** Prettyman

Motion carried unanimously.

(Recorded by Shelby Simpson)

Approved by Secretary Waltman



Shutter Specifications

Premium Cedar, Redwood, & Mahogany Wood Louvered



Shown with Divider Rail

SIZES AVAILABLE

Widths:

10" – 32"

(1/4" increments)

Heights:

15" - 108"

(1/4" increments)

Materials Available:

Solid Kiln Dried Western Cedar

Solid Kiln Dried California Redwood

Solid Kiln Dried African Mahogany

(Pine available online with different specifications)

Finishes Available:

Unfinished – ready to prime and paint or stain

Factory Primed – ready to lightly sand and paint

Factory Painted

Ultra-durable, water-borne exterior acrylic paint

Nine standard colors and unlimited custom colors

Assembly:

2 dowels with polyurethane exterior glue
and 3 1/2" threaded screw

Hardware:

Information at

shutterland.com/exterior-shutter-hardware

Pricing & Ordering:

Online at shutterland.com/louvered-wood-shutters

Enter specifications & click "Calculate"

or call 1-800-483-5028

TOP RAIL

3" height

1 1/2" thick

LOUVERS

1 1/2" louvers

1/4" thick

17° angle on 1 1/2" centers

SIDE STILES

2 1/8" wide

1 1/2" thick

DIVIDER RAIL

(optional)

3" height

1 1/2" thick

Required on panels over 70"

BOTTOM RAIL

3 – 4 1/2" height

1 1/2" thick

BACK STRAP

Panels wider than 23 1/2"
require a vertical wood strap
on the back to maintain
louver alignment.

* New specifications as of April 1, 2016 *

ALL STYLES AVAILABLE:

Louvered Wood or Composite Shutters

Raised Panel Wood or Composite Shutters

Grooved Panel Wood or Composite Shutters

Board & Batten Wood or Composite Shutters

Combination Wood Shutters