



City of
Tecumseh

Local Development Finance Authority of the Cities of Adrian and Tecumseh

August 19, 2014 - 7:30 pm
Adrian City Chambers Building
159 E Maumee Street
Adrian, Michigan 49221

AGENDA AND NOTICE OF MEETING

- I. Call to Order - City Clerk
 - II. Establishment of a Quorum
 - III. Approval of August 19, 2014 agenda.
 - IV. Audience: Items on the Agenda
 - V. New Business:
 - 1. Overview of LDFA SmartZone - No Action Required
 - 2. Resolution: Approval of Authority By-Laws
 - 3. Resolution: Approval of election process
 - 4. Election of Chairperson
 - 5. Election of Vice Chairperson
 - 6. Appointment of Acting Secretary
 - 7. Annual Meeting date selection
 - 8. Resolution: Approval of Executive Summary Plan
 - 9. Resolution: Approval of Satellite SmartZone Agreement
 - VI. Audience: Items not on the Agenda
 - VII. Adjournment
-

Local Development Finance Authority of the Cities of Adrian & Tecumseh

Agenda Item Review Form



Agenda Item Number: III	Submitted by: Adrian/Tecumseh
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Item:
 Approval of August 19, 2014 agenda.

Summary:

The Authority board should adopt a resolution approving the proposed agenda. Once the agenda is approved by the Authority, the Board will need to approve additional items that may be added at a later date.

Recommendation:

RESOLUTION

to approve the August 19, 2014 Local Development Finance Authority of the Cities of Adrian and Tecumseh agenda as published (or with the following additions).

Motion By: _____

Supported By: _____

Motion Approved: Yes No

Notes:

Signature
Shane Horn
Digitally signed by Shane Horn
 DN: cn=Shane Horn, o=City of Adrian, ou=City Administrator, email=shorn@adrianmi.gov, c=US
 Date: 2014.08.12 15:03:15 -0400

Signature
Kevin Welch
Digitally signed by Kevin Welch
 DN: cn=Kevin Welch, o=City of Tecumseh, ou=City of Tecumseh, email=kwelch@tecumseh.mi.us, c=US
 Date: 2014.08.05 08:37:55 -0400

Signature

Chairperson

Shane A Horn

City of Adrian

Kevin M Welch

City of Tecumseh

Date

8/12/2014

Date

8/5/2014

Date

MICHIGAN SMARTZONES

SmartZonesSM provide distinct geographical locations where technology-based firms, entrepreneurs and researchers locate in close proximity to all of the community assets that assist in their endeavors. SmartZone technology clusters promote resource collaborations between universities, industry, research organizations, government and other community institutions, growing technology-based businesses and jobs. New and emerging businesses in SmartZone technology clusters are primarily focused on commercializing ideas, patents and other opportunities surrounding corporate, university or private research institute R&D efforts.

TECHNOLOGY BUSINESS ACCELERATION AND INCUBATION

Michigan's 15 SmartZones include technology business accelerators that provide the services identified below and help facilitate the commercialization of technology emerging from research in Michigan universities and private companies. Accelerators mine technology from universities and private enterprise, assist companies and entrepreneurs in building business structures around the technology, conduct product development and help companies secure necessary start up financing. The SmartZones are also home to incubation facilities providing office and wet lab space to technology companies.

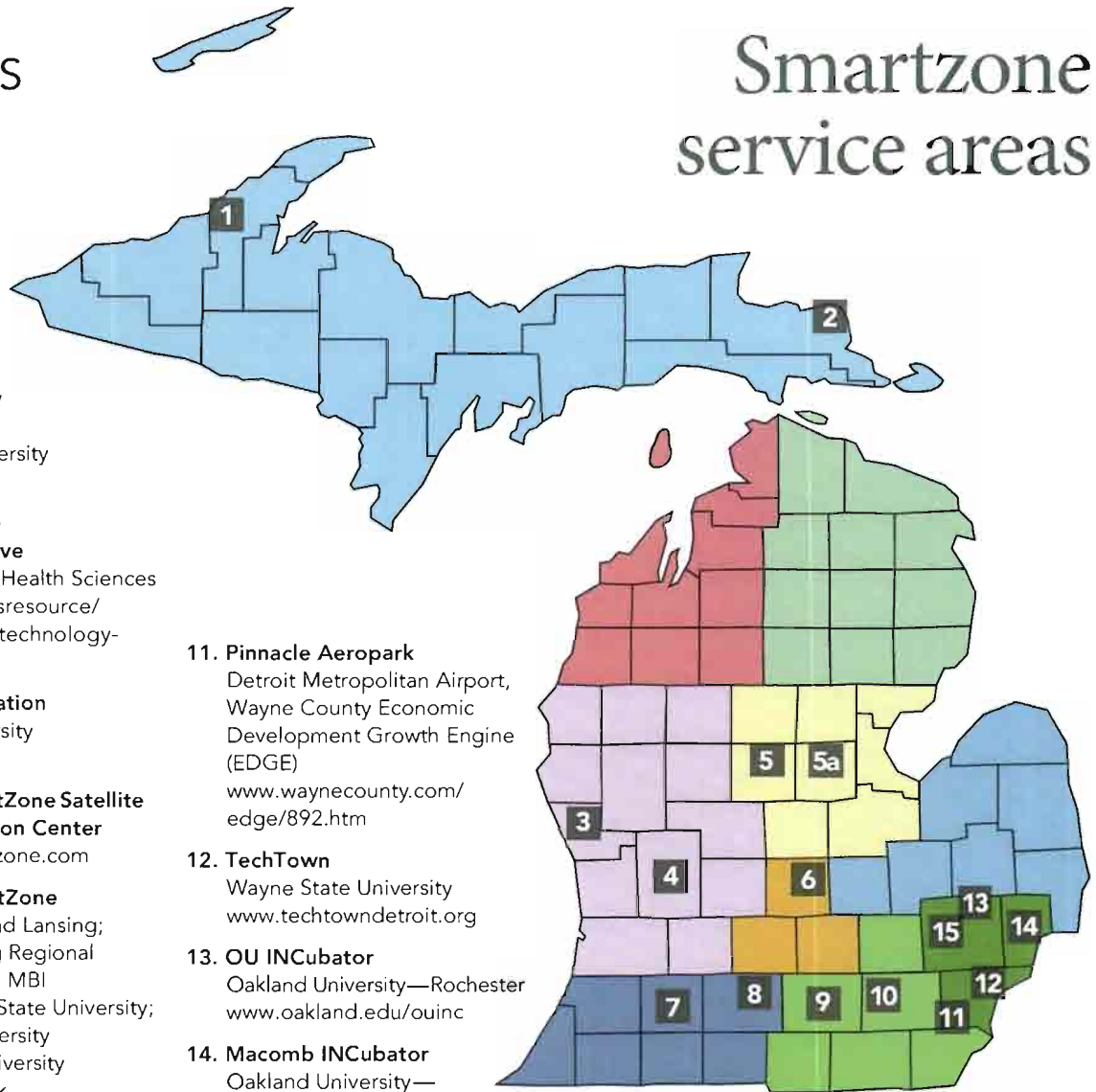
Business accelerator services include, but are not limited to:

- Business development mentoring
- Networking events
- Business feasibility studies
- Business planning
- Entrepreneurial training
- Grant writing
- Incubator and wet lab space
- Management recruitment
- Market analysis
- Product development
- Small Business Innovation Research (SBIR) assistance
- Small Business Technology Transfer (STTR) assistance
- Technology assessments
- Technology mining
- Venture capital preparation and introductions
- Incubators:
 - Automation Alley
 - Bizdom Detroit
 - MLSIC Plymouth
 - Grand Rapids Current
 - SMIC Kalamazoo
 - SPARK East Ypsilanti
 - Tech Town Detroit
 - MTEC Houghton
 - Macomb OU Incubator
 - Technology Innovation Center East Lansing
 - CMU Research Corporation
 - Mid-Michigan Innovation Center Midland
 - MAREC Muskegon
 - Lakeshore Advantage Holland
 - OU Incubator Rochester Hills

For further information, contact the MEDC Customer Contact Center at 517.373.9808.

SMARTZONES











Smartzone service areas



- 1. MTEC SmartZone**
Michigan Technological University
www.mtecsz.com
- 2. Sault Ste. Marie**
Lake Superior State University
www.ssmartzone.com
- 3. Michigan Alternative and Renewable Energy Center**
Grand Valley State University
www.gvsu.edu/marec
- 4. West Michigan Science and Technology Initiative**
Cook-DeVos Center for Health Sciences
www.gvsu.edu/businessresource/west-michigan-science-technology-initiative-5.htm
- 5. CMU Research Corporation**
Central Michigan University
www.cmurc.com
- 5a. Mount Pleasant SmartZone Satellite MidMichigan Innovation Center**
www.mtpleasantsmartzone.com
- 6. Lansing Regional SmartZone**
Cities of East Lansing and Lansing; Ingham County; Lansing Regional Chamber of Commerce; MBI International; Michigan State University; the Michigan State University Foundation; and the University Corporate Research Park
http://edc.lansingmi.gov/modules.php?name=Pages&sp_id=244&smenu_id=168
- 7. Southwest Michigan Innovation Center**
Western Michigan University
www.kazoosmic.com
- 8. Battle Creek Unlimited**
Western Michigan University and Kellogg Community College
www.bcnunlimited.org
- 9. Jackson Technology Park**
Baker College, Jackson Community College and Spring Arbor University
www.enterprisegroup.org
- 10. Ann Arbor SPARK**
University of Michigan and Eastern Michigan University
www.annarborusa.org

- 11. Pinnacle Aeropark**
Detroit Metropolitan Airport, Wayne County Economic Development Growth Engine (EDGE)
www.waynecounty.com/edge/892.htm
- 12. TechTown**
Wayne State University
www.techtowndetroit.org
- 13. OU INCubator**
Oakland University—Rochester
www.oakland.edu/ouinc
- 14. Macomb INCubator**
Oakland University—Macomb
www.oakland.edu/macombouinc
- 15. Automation Alley**
Lawrence Technological University and Oakland University
www.automationalley.com

REGIONS

- | | |
|---|--|
|  <i>Upper Peninsula region</i> |  <i>East Michigan region</i> |
|  <i>Northwest region</i> |  <i>South Central region</i> |
|  <i>Northeast region</i> |  <i>Southwest Michigan region</i> |
|  <i>West Michigan region</i> |  <i>Southeast Michigan region</i> |
|  <i>East Central region</i> |  <i>Detroit Metro region</i> |

2819-140108



PURE MICHIGAN®

LOCAL DEVELOPMENT FINANCING ACT (LDFA)

The **Local Development Financing Act (LDFA)**, **Public Act 281 of 1986**, as amended, allows eligible entities to establish area boundaries, create and implement a development plan, acquire and dispose of interests in real and personal property, issue bonds and use tax increment financing to fund public infrastructure improvements for eligible property. The tool is designed to promote economic growth and job creation. Communities across Michigan have used this tool to support companies in manufacturing, agricultural processing, and high technology operations.

WHO IS ELIGIBLE TO ESTABLISH AN LDFA?

Any city, village or urban township, is eligible to create an LDFA district. In addition, any **next Michigan development corporation** is also eligible. A municipality may join with one or more municipalities in the same county to establish an additional authority only if in a certified technology park or certified alternative energy park. Definitions of urban townships can be found on the following page.

WHAT CAN AN LDFA DO?

- Study and analyze unemployment, underemployment, and joblessness and the impact of growth upon the authority district.
- Acquire, construct or improve a public facility or infrastructure.
- Create and implement long-range economic development plans that create jobs and promote economic growth.
- Make and enter into contracts.
- Incur costs necessary to the function of the board.
- Acquire, own, lease, convey, demolish, relocate, rehabilitate, improve, prepare or otherwise dispose of real or personal property. Collect revenues from these activities.
- Accept grants and donations of property, labor or other things of value from a public or private source.

HOW IS AN LDFA FINANCED?

The activities of the authority can be financed through one or more of the following sources:

- Tax increment revenues received following the completion of a tax increment financing plan.
- Proceeds of tax increment bonds.
- Proceeds of revenue bonds.
- Contributions to the authority for the performance of its functions.
- Revenues from any property, building, or facility owned, leased, licensed, or operated by the authority or under its control, subject to the limitations imposed upon the authority by trusts or other agreements.
- Legislature appropriations for insufficient tax increment revenues.
- Loans from the Michigan Strategic Fund or the Michigan Economic Development Corporation.

WHAT TAXES ARE ELIGIBLE TO BE CAPTURED THROUGH TAX INCREMENT FINANCING REVENUE?

All tax increment capture must be described in the tax increment financing plan. Local taxes on real and personal property are eligible to be captured. The LDFA may request capture from other taxing jurisdictions. These taxing jurisdictions have the ability to opt out or share a portion of the captured assessed value. 50% of school taxes can be captured for a maximum of fifteen years. Certified Technology parks may capture an additional 5 years pursuant to additional requirements. The following taxes are unable to be captured: Debt millages; taxes being levied under the zoological authorities act or art institute authorities act; taxes already being captured by downtown development authority, tax increment finance authority, or brownfield redevelopment authority.

LOCAL DEVELOPMENT FINANCING ACT (LDFA) *continued*

ELIGIBLE PROPERTY

Properties eligible for tax increment capture are structures, buildings, land improvements and other real property and equipment located within a district, whose primary use is either manufacturing, high technology, value added agricultural processing or energy production.

WHAT ACTIVITIES IN THE DEVELOPMENT PLAN ARE ELIGIBLE FOR FUNDING?

- Public infrastructure improvements that directly benefit the district, including a street, road, bridge, storm water or sanitary sewer, sewage treatment facility, water line, water tower, etc. Railroads and utility lines (electric and telecommunication are also eligible).
- Acquisition of land, demolition, site preparation and relocation costs.
- Certified alternative energy parks and certified technology park development.
- Administrative costs.

WHAT IS THE PROCESS TO ESTABLISH AN LDFA?

Note: The following steps are offered as general guidelines only. Legislation should be reviewed by local officials prior to starting the designation process.

1. The governing body of a municipality declares by resolution adopted by a majority of its members elected and serving its intention to create and provide for the operation of an authority.
2. The governing body sets a public hearing, based upon its resolution of intent, to create a LDFA.
3. Notice must be given of a public hearing by publication and mail to taxpayers within a proposed district and to the governing body of each taxing jurisdiction levying taxes that would be subject to capture of tax increment revenues.
4. Governing body takes comments at the public hearing.
5. Within 60 days, the governing body of another taxing jurisdiction may, by resolution, exempt its taxes from capture and file the resolution with the clerk of the municipality.

6. Not less than 60 days after the public hearing, the municipality adopts a resolution establishing the LDFA and designating the boundaries of the district.
7. Resolution shall be filed with the Secretary of State and published once in the local newspaper.
8. The municipality appoints the members of the LDFA Board. The Board shall consist of seven members appointed by the governing body, one member appointed by the county commission, one member appointed by the community or junior college and two members appointed by each local government unit that levied 20% or more of the ad valorem taxes levied against all property located in the authority district in the year before the year in which the authority district is established. Additional members shall only vote on matters relating to the authority district located within their respective local unit of government.

Once the LDFA is established, the LDFA must create a development plan, to be adopted by the municipality, that outlines what the authority may do and what funds may be used. If the LDFA Board anticipates the need for capturing tax increment to support a project, a Tax Increment Financing Plan must also be adopted. Adoption of these plans also require public notices and hearings. Tax increment revenues can only be spent in accordance of the Tax Increment Financing Plan. The authority must submit an annual financial report to the governing body and state tax commission.

Land may be added or removed from a district pursuant to the same requirements prescribed for adopting the resolution creating the LDFA.

CONTACT INFORMATION

For more information, contact the Michigan Economic Development CorporationSM (MEDC) Customer Contact Center at 517.373.9808.

Local Development Finance Authority of the Cities of Adrian & Tecumseh

Agenda Item Review Form



Agenda Item Number: V (2)	Submitted by: Adrian/Tecumseh
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Item:
Approval of Authority By-laws

Summary:

The Authority will need to approve the attached by-laws as prepared by the law firm of Miller Canfield. Once approved by the Authority, the elected officials of the Cities of Adrian and Tecumseh will need to approve as well.

The City Manager of Tecumseh and City Administrator of the City of Adrian have previously reviewed the by-laws.

Recommendation:

RESOLUTION

to approve the by by-laws of the Local Development Finance Authority of the Cities of Adrian and Tecumseh.

Motion By: _____

Supported By: _____

Motion Approved: Yes No

Notes:

Signature
Shane Horn
Digitally signed by Shane Horn
DN: cn=Shane Horn, o=City of Adrian, ou=City Administrator, email=shorn@adrianmi.gov, c=US
Date: 2014.08.12 15:06:18 -0400

Signature
Kevin Welch
Digitally signed by Kevin Welch
DN: cn=Kevin Welch, o=City of Tecumseh, ou=City of Tecumseh, email=kwelch@tecumseh.mi.us, c=US
Date: 2014.08.05 08:37:55 -0400

Signature

Chairperson
Shane A Horn
City of Adrian

Kevin M Welch
City of Tecumseh

Date
8/12/2014

Date
8/5/2014

Date

LOCAL DEVELOPMENT FINANCE AUTHORITY
OF THE CITIES OF ADRIAN AND TECUMSEH

BYLAWS

ARTICLE I

BOARD OF DIRECTORS

Section 1. The business and property of the Local Development Finance Authority of the Cities of Adrian and Tecumseh (the “Authority”) shall be managed and directed by the board of directors, the members of which shall serve for four (4) year terms from the date of their respective appointment except as provided for in the resolutions adopted by the City Council of the City of Tecumseh and the City Commission of the City of Adrian creating the Authority.

Section 2. The fiscal year of the Authority shall begin on July 1 of each year and end on the next succeeding June 30. The board annually at its regular meeting shall designate one of its members as chairperson and one of its members as vice chairperson. The officers so elected, or re-elected, shall serve a term of one (1) year or any part thereof as may be determined, and until a successor is designated. No term of office created under this section shall extend beyond the term of the member designated.

Section 3. The board may employ and fix the compensation of a Director, subject to the approval of the City Council of Tecumseh and the City Commission of Adrian. The Director shall not be a member of the board. The board may employ and fix the compensation of a secretary and treasurer, who need not be members of the board. The Director, the secretary and the treasurer shall serve at the pleasure of the board for no definite term of office. The board may retain legal counsel to advise the board in the proper performance of its duties. The legal counsel shall represent the Authority in actions brought by or against the Authority.

Section 4. The board may exercise all powers provided by Act 281, Public Acts of Michigan, 1986, as amended, or otherwise by law including those bestowed by the resolutions establishing the Authority.

Section 5. The board shall have the power to engage and employ such manual, clerical, technical, financial and professional assistants as in its judgment may be necessary and is incidental to carry out the purposes of the Authority.

Section 6. The board may adopt an official seal.

Section 7. The board shall cause an annual audit of its business to be made and the result thereof shall be submitted to the City Council of the City of Tecumseh and the City Commission of the City of Adrian

ARTICLE II

MEETINGS

Section 1. Meetings of the board shall be held in accordance with the provisions of the Michigan Open Meetings Act, being Act 267 of the Public Acts of Michigan, 1976, as amended, and shall be held within the boundaries of the City of Adrian or the City of Tecumseh, County of Lenawee, State of Michigan.

Section 2. The regular meeting of the board shall be held annually, the date and hour for each subsequent annual meeting to be set by the board at each annual meeting. Within ten (10) days following the annual meeting a notice shall be posted in a public place setting forth the date, time, and place of the regular meeting scheduled for the ensuing year. Any changes to this schedule, as required, shall be posted in the monthly announcement of the regular meeting.

Section 3. The annual meeting of the board shall be for the purpose of the election of officers and consideration of such other organizational matters as may be required.

Section 4. Special meetings shall be held whenever called by direction of the chairperson, Director, the City Manager of the City of Tecumseh, the City Administrator of the City of Adrian, or any four (4) members of the board provided that the board comply with all notice requirements under Act 267, Public Acts of Michigan, 1976, as amended. The announcement of a special meeting at any meeting at which a quorum is present shall be sufficient notice of such meeting. Board members not present at the time of announcement of such special meeting shall be notified by the secretary. A waiver of notice in writing signed by a member entitled to such notice, whether before or after the time of the meeting, shall be deemed the equivalent to the giving of such notice.

Section 5. Five (5) members of the board shall constitute a quorum. A majority vote of those present shall be necessary for the transaction of any and all business or the passage of any resolution.

Section 6. At meetings of the board, business shall be transacted in such order as from time to time the board may determine.

ARTICLE III

OFFICIALS

Section 1. The chairperson shall preside at meetings of the board and shall do and perform such other duties as may be from time to time assigned by the board. The vice chairperson shall perform the duties of the chairperson in the chairperson's absence and such other duties as shall from time to time be assigned by the board.

Section 2. The secretary shall maintain custody of the official seal and of records, books, documents, or other papers of the Authority not required to be maintained by the

treasurer. The secretary shall attend meetings of the board and keep a record of its proceedings, and shall perform such other duties delegated by the board.

Section 3. The treasurer shall keep the financial records of the Authority and, together with the Director, if any, shall approve all vouchers for the expenditure of funds of the Authority. The treasurer shall perform such other duties as may be delegated by the board and shall furnish bond in an amount as prescribed by the board.

Section 4. All checks shall be signed by the treasurer and countersigned by either the chairperson or the secretary, except as otherwise provided by the board.

Section 5. The Director, if one is employed, or the board, shall annually prepare and submit for the approval of the board a budget for the operation of the Authority for the ensuing fiscal year. The budget shall be prepared in the manner and contain the information required of municipal departments. Before the budget may be adopted by the board, it shall be approved by the City Council of the City of Tecumseh and the City Commission of the City of Adrian. Funds of either city shall not be included in the budget of the Authority except those funds authorized by law and by the respective city's governing body.

Section 6. If a Director is employed, the Director shall be the chief executive officer of the Authority. Subject to the approval of the board, the Director shall supervise, and be responsible for, the preparation of plans and the performance of the functions of the Authority in the manner authorized by law. The Director shall attend the meetings of the board, and shall render to the board and the City Council of the City of Tecumseh and the City Commission of the City of Adrian a regular report covering the activities and financial condition of the Authority. If the Director is absent or disabled, the board may designate a qualified person as Acting Director to perform the duties of the office.

ARTICLE IV

BYLAWS

Section 1. The board shall have power to make, alter or amend the bylaws in whole or in part, to be effective upon approval of the City Council of the City of Tecumseh and the City Commission of the City of Adrian. Written copies of the proposed changes shall be delivered to the board prior to submission for approval at the next preceding regular or special meeting of the board.

Section 2. These bylaws shall become effective upon approval of the City Council of the City of Tecumseh and the City Commission of the City of Adrian. Until such approval the bylaws shall be temporary bylaws for the Authority.

Adopted _____, 2014

Acting Secretary

Approved by the City Council
of the City of Tecumseh on

_____, 2014

City Clerk

Approved by the City Commission
of the City of Adrian on

_____, 2014

City Clerk

Local Development Finance Authority of the Cities of Adrian & Tecumseh

Agenda Item Review Form



Agenda Item Number: V (3)	Submitted by: Adrian/Tecumseh
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Item:
Approval of Election Process

Summary:

The Tecumseh City Clerk will accept nominations for the position of Board Chairperson and Vice Chairperson. The role of the officers is spelled out in the by-laws.

Staff recommends the following procedure for the election of officers :

Nominations will be taken from the floor (motions do not need to be seconded). Once all nominations are made, a motion to close the nominations should be offered. The motion to close the nominations will require a 2/3 majority. In this case, it will require five (5) votes.

Once the nominations are closed, a roll call will be taken for each nominee, starting with the first member nominated. If this person receives a majority vote – they are elected. If not, the other candidates are considered until a candidate receives a majority vote.

Recommendation:

RESOLUTION

To approve the procedure to elect a Chairperson and Vice Chairperson of the Authority as recommended by the City Clerks of Adrian and Tecumseh.

Motion By: _____

Supported By: _____

Motion Approved: Yes No

Notes:

Signature
Shane Horn
Digitally signed by Shane Horn
 DN: cn=Shane Horn, o=City of Adrian, ou=City Administrator, email=shorn@adrianmi.gov, c=US
 Date: 2014.08.14 17:24:41 -0400

Signature
Kevin Welch
Digitally signed by Kevin Welch
 DN: cn=Kevin Welch, o=City of Tecumseh, ou=City of Tecumseh, email=kevwelch@tecumseh.mi.us, c=US
 Date: 2014.08.05 08:37:55 -0400

Signature

Chairperson
Shane A Horn
 City of Adrian

Chairperson
Kevin M Welch
 City of Tecumseh

Date
8/14/2014

Date
8/5/2014

Date

Local Development Finance Authority of the Cities of Adrian & Tecumseh

Agenda Item Review Form



Agenda Item Number: V (6)	Submitted by: Adrian/Tecumseh
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Item:
 Selection of Acting Secretary

Summary:

A Secretary will need to be selected by the Authority Board. While a more permanent solution will be proposed at a later date, several documents on today's agenda will need a signature by the Authority Secretary. We propose that the Board select one of its members to serve as the Acting Secretary until such time that a permanent solution is determined.

Recommendation:

RESOLUTION

To appoint (board member name) as the Acting Secretary of the Local Development Finance Authority of the Cities of Adrian and Tecumseh and to serve in this role until a permanent solution is determined by the board.

Motion By: _____

Supported By: _____

Motion Approved: Yes No

Notes:

Signature
Shane Horn
Digitally signed by Shane Horn
 DN: cn=Shane Horn, o=City of Adrian, ou=City Administrator, email=shorn@adrianmi.gov, c=US
 Date: 2014.08.14 17:23:09 -0400

Signature
Kevin Welch
Digitally signed by Kevin Welch
 DN: cn=Kevin Welch, o=City of Tecumseh, ou=City of Tecumseh, email=kwelch@tecumseh.mi.us, c=US
 Date: 2014.08.05 08:37:55 -0400

Signature

Chairperson

Shane A Horn

City of Adrian

Kevin M Welch

City of Tecumseh

Date

8/14/2014

Date

8/5/2014

Date

Local Development Finance Authority of the Cities of Adrian & Tecumseh

Agenda Item Review Form



Agenda Item Number: V (7)	Submitted by: Adrian/Tecumseh
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Item: Annual Meeting Date

<p>Summary:</p> <p>Per the Authority by-laws, Article II, section 2, the board will need to hold an annual regular meeting. While the Authority is only required to meet one time each year, we suspect that there will be the need for special meetings as well.</p> <p>The Authority should set the date and hour for the first annual meeting. At that meeting, the ensuing annual meeting will be set. Once the annual meeting is set, the date, time and place must be published within 10 days following the meeting when it is set.</p> <p>The purpose of the annual meeting shall be for the purpose of the selection of officers and consideration of such other organizational matters as may be required.</p> <p>Staff from Tecumseh and Adrian suggests that the board consider setting the next annual meeting some time in August of 2015 to allow the recently elected officers a full year of service.</p> <p>Adrian and Tecumseh have agreed to alternate meeting locations.</p>
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<p>Recommendation:</p> <p style="text-align: center;">RESOLUTION</p> <p>To set the next regular annual meeting of the Local Development Finance Authority of the Cities of Adrian and Tecumseh for (time and date TBD) at the Tecumseh City Hall, located at 309 E. Chicago Boulevard, Tecumseh Michigan 49286.</p>

<p>Motion By: _____</p> <p>Supported By: _____</p> <p>Motion Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <hr/> <p>Notes:</p>

Signature
Shane Horn
Digitally signed by Shane Horn
 DN: cn=Shane Horn, o=City of Adrian, ou=City Administrator, email=shorn@adrianmi.gov, c=US
 Date: 2014.09.14 17:26:12 -0400

Signature
Kevin Welch
Digitally signed by Kevin Welch
 DN: cn=Kevin Welch, o=City of Tecumseh, ou=City of Tecumseh, email=kwelch@tecumseh.mi.us, c=US
 Date: 2014.09.08 08:37:55 -0400

Signature

Chairperson

City of Adrian

Kevin M Welch

City of Tecumseh

Date

Date

8/5/2014

Date

Local Development Finance Authority of the Cities of Adrian & Tecumseh

Agenda Item Review Form



Agenda Item Number: V (8)	Submitted by: Adrian/Tecumseh
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Item:
Approval of Executive Summary Plan

Summary:

The Authority will need to consider the attached Executive Summary Plan. This plan is needed to become part of our application to the Michigan Economic Development Corporation for SmartZone status for Adrian and Tecumseh. The plan will be submitted to the MEDC and to the Ann Arbor/Ypsilanti LDFA by the end of August.

The plan was developed by Lenawee Now, The City of Adrian and the City of Tecumseh. Tim Robinson, Chris Miller and Paula Holtz worked diligently on this important part of our application.

The Executive Summary Plan is intended to be a snapshot of the full plan which will be fully developed over the next few months. The full plan will need approval of the Cities of Adrian and Tecumseh and then the Authority. In order to take advantage of the tax increment in 2015, the full plan will need to be completed, approved and implemented by no later than May 30, 2015.

Recommendation:

RESOLUTION

to approve the Executive Summary Plan of the Local Development Finance Authority of the Cities of Adrian and Tecumseh and to submit the plan as part of the application to the MEDC for SmartZone status for the Cities of Adrian and Tecumseh.

Motion By: _____

Supported By: _____

Motion Approved: Yes No

Notes:

Signature
Shane Horn
Digitally signed by Shane Horn
DN: cn=Shane Horn, o=City of Adrian, ou=City Administrator, email=s Horn@adrianmi.gov, c=US
Date: 2014.08.12 15:08:14 -0400

Chairperson
Shane A Horn

Date
8/12/2014

Signature
Kevin Welch
Digitally signed by Kevin Welch
DN: cn=Kevin Welch, o=City of Tecumseh, ou=City of Tecumseh, email=kwelch@tecumseh.mi.us, c=US
Date: 2014.08.05 08:37:35 -0400

City of Adrian
Kevin M Welch

Date
8/5/2014

Signature

City of Tecumseh

Date

Executive Summary Satellite SmartZone Plan

Executive Summary

The communities of Adrian and Tecumseh, in cooperation with Adrian College and a host of partners, submit this Satellite SmartZone Plan for consideration by the Michigan Economic Development Corporation. This proposal leverages a unique combination of public and private resources, designed to stimulate private business with a minimum number of public dollars.

The Adrian Tecumseh SmartZone (ATSZ) is just one element in a comprehensive economic development strategy, which continues Lenawee County's rich history of technological innovation. The strategy focuses on the creation and attraction of high-tech businesses in our established technology parks and on the combined resources of our secondary and post-secondary institutions and programs including the Adrian Innovation Center, a business incubator and accelerator on the Adrian College campus. This strategy encourages managed growth, community stabilization, and discourages inappropriate urban sprawl. In addition to an emphasis on emerging and startup companies, the program will encourage the retention of college graduates in the county, providing a continuing labor pool for new and expanding companies.

Location

As the name implies, the ATSZ is multi-jurisdictional. Property in both the city of Adrian and the city of Tecumseh is included. The majority of the TIF capture area is located in existing technology/Certified Business Parks owned by the respective cities with all the necessary infrastructure/telecommunications in place for technology-focused businesses.

Unique Characteristics and Specialties

Lenawee County is home to three colleges/universities, including Adrian College, Siena Heights University and Jackson College. And all three campuses are included within the authority TIF district. This plethora of post-secondary education, combined with its close proximity to the larger research institutions in Ann Arbor and southeastern Michigan make Lenawee County an ideal location for technology driven entrepreneurs. Our community has a long and successful history of translating intellectual capital to production and distribution.

The Michigan Certified Business Parks that are proposed for inclusion in this satellite zone have been designed for technology businesses. A campus like setting provides the perfect backdrop with pad ready sites developed with LEED principles in mind.

The area boasts a high quality of place, an important element in attracting and retaining technology start ups. With a wide variety of recreational and cultural opportunities, a highly developed arts community, upscale events and active public gathering spaces in both Adrian and Tecumseh, there are plenty of amenities enticing to entrepreneurs.

Executive Summary Satellite SmartZone Plan

Benefits to Regional Collaboration and Value Added to Mission of Host SmartZone

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In order to best utilize its resources, the ATSZ will focus its efforts on industries with high potential for utilizing at least one of the area's core competencies. The following technology areas have been identified as having particular strengths in the Adrian/Tecumseh Area:

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The Adrian Innovation Center at Adrian College offers support services and space to attract promising entrepreneurial start-ups and early-stage companies to Lenawee County. Other service providers will include the Adrian Public Library, Tecumseh District Library, Tecumseh Public Schools, Lenawee Intermediate School District (LISD), Siena Heights University, Jackson College, and others. The programs are entrepreneur-driven, specialized to meet the needs of technology businesses.

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Executive Summary Satellite SmartZone Plan

\$250,000 a year and grow to \$700,000 a year by the last year of the LDFA. In addition, during the first three years of operation, Adrian College will provide \$200,000 a year of support in the form of incubator space, business support services and salary for the Incubator director.

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Management Team & Partners

Efforts will be lead by a team of dedicated individuals, which includes staff from the Cities of Adrian and Tecumseh, as well as Lenawee Now. Dr. Oded Gur-Arie, Director of the Adrian Innovation Center will be instrumental in designing programs for entrepreneurs in partnership with Adrian College. The team will also be utilizing support services through Siena Heights University, Jackson College, the Lenawee Intermediate School District, South Central Michigan Works, LISD, the USDA, Michigan Department of Agriculture and Rural Development, the Small Business Development Center, and our local SCORE representative, among others.

Local Development Finance Authority of the Cities of Adrian & Tecumseh

Agenda Item Review Form



Agenda Item Number: V (9)	Submitted by: Adrian/Tecumseh
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Item:
 Approval of a Satellite Agreement with the Cities of Ann Arbor and Ypsilanti

Summary:

The Authority will need to need to sign an agreement with the Cities of Ann Arbor and Ypsilanti. The purpose of the agreement is to designate Adrian and Tecumseh as a Satellite SmartZone of Ann Arbor and Ypsilanti.

This agreement is required under Section 12b of the LDFA/SmartZone Act.

Recommendation:

RESOLUTION

To adopt the attached resolution approving the the Satellite SmartZone Agreement.

Motion By: _____

Supported By: _____

Motion Approved: Yes No

Notes:

 Signature
Shane Horn
Digitally signed by Shane Horn
 DN: cn=Shane Horn, o=City of Adrian, ou=City Administration, email=shorn@adrianmi.gov, c=US
 Date: 2014.08.12 15:14:55 -0400

 Signature
Kevin Welch
Digitally signed by Kevin Welch
 DN: cn=Kevin Welch, o=City of Tecumseh, ou=City of Tecumseh, email=kwelch@tecumseh.net.us, c=US
 Date: 2014.08.05 09:37:55 -0400

 Signature

 Chairperson

 City of Adrian

 City of Tecumseh

 Date

 Date

 Date

**Local Development Finance Authority of the
Cities of Adrian and Tecumseh**

**RESOLUTION APPROVING
SATELLITE SMARTZONE AGREEMENT**

Minutes of a special meeting of the Local Development Finance Authority of the Cities of Adrian and Tecumseh, County of Lenawee, State of Michigan, held on August 19, 2014 at _____.m., prevailing Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the City of Ann Arbor, County of Washtenaw, State of Michigan (“Ann Arbor”) and the City of Ypsilanti, County of Washtenaw, State of Michigan (“Ypsilanti”) have previously established the Local Development Finance Authority of Ann Arbor and Ypsilanti (the “Ann Arbor-Ypsilanti LDFA”) pursuant to Act 281, Public Acts of Michigan, 1986, as amended (“Act 281”); and

WHEREAS, the Ann-Arbor-Ypsilanti LDFA has previously been designated as a “certified technology park” pursuant to Act 281 and a SmartZone Agreement by and among Ann Arbor, Ypsilanti, the Ann Arbor-Ypsilanti LDFA and the Michigan Economic Development Corporation; and

WHEREAS, the City of Adrian, County of Lenawee, State of Michigan (“Adrian”) and the City of Tecumseh (“Tecumseh”) have established the Local Development Finance Authority of the Cities of Adrian and Tecumseh (the “Adrian-Tecumseh LDFA”) pursuant to Act 281 to promote economic growth in Adrian and Tecumseh within the boundaries of its authority district (the “Satellite District”), as described in the Satellite Agreement (hereinafter defined); and

WHEREAS, the Adrian-Tecumseh LDFA desires to have its Satellite District designated as a certified technology park (referred to herein as the “Satellite SmartZone”) by Ann Arbor and Ypsilanti, pursuant to Section 12b of Act 281, to permit the Adrian-Tecumseh LDFA to capture certain tax increment revenues from taxes levied by the State, local school districts, and intermediate school districts for a fifteen (15) year period; and

WHEREAS, the Adrian-Tecumseh LDFA has prepared a SmartZone Plan (the “Satellite SmartZone Plan”), as attached to the Satellite SmartZone Agreement (hereinafter defined), which sets forth its qualifications as a Satellite SmartZone and summarizes its intent to stimulate the growth of technology-based businesses and jobs; and

WHEREAS, the Adrian-Tecumseh LDFA desires to approve an agreement by and among the Adrian-Tecumseh LDFA, Ann Arbor and Ypsilanti that designates the Satellite District as a certified technology park pursuant to Section 12b of Act 281, in the form attached hereto as Exhibit A (the "Satellite SmartZone Agreement").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Adrian-Tecumseh LDFA hereby approves the Satellite SmartZone Agreement in substantially the form presented in Exhibit A hereto, including the SmartZone Plan attached thereto.

2. The Adrian-Tecumseh LDFA authorizes the Chairperson and Secretary to execute the Satellite SmartZone Agreement and submit the same to the City Clerk of Ann Arbor and the City Clerk of Ypsilanti for approval by Ann Arbor and Ypsilanti.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be, and the same hereby are, rescinded.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

Secretary

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of the Local Development Finance Authority of the Cities of Adrian and Tecumseh, County of Lenawee, State of Michigan, at a special meeting held on August 19, 2014, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

EXHIBIT A
SATELLITE SMARTZONE AGREEMENT
[ATTACHED]

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SATELLITE SMARTZONE AGREEMENT

THIS AGREEMENT (the “Agreement”), is made this ____ day of _____, 2014, by and among the City of Ann Arbor, County of Washtenaw, Michigan, a Michigan municipal corporation (“Ann Arbor”), the City of Ypsilanti, County of Washtenaw, Michigan, a Michigan municipal corporation (“Ypsilanti”) and the Local Development Finance Authority of the Cities of Adrian and Tecumseh, A Michigan municipal corporation (the “Adrian-Tecumseh LDFA”).

RECITALS

WHEREAS, Ann Arbor and Ypsilanti have previously established the Local Development Finance Authority of Ann Arbor and Ypsilanti (the “Ann Arbor-Ypsilanti LDFA”) pursuant to Act 281, Public Acts of Michigan, 1986, as amended (“Act 281”); and

WHEREAS, the Ann Arbor-Ypsilanti LDFA has previously been designated as a “certified technology park” pursuant to Act 281 and a SmartZone Agreement by and among Ann Arbor, Ypsilanti, the Ann Arbor-Ypsilanti LDFA and the Michigan Economic Development Corporation (“MEDC”), which certified technology park is also referred to hereinafter as the “Ann Arbor – Ypsilanti SmartZone”; and

WHEREAS, the Adrian-Tecumseh LDFA was established by the City of Adrian (“Adrian”) and the City of Tecumseh (“Tecumseh”) pursuant to Act 281 to promote economic growth in Adrian and Tecumseh within the boundaries of its Authority District, as described on Exhibit A attached hereto (the “Satellite District”); and

WHEREAS, the Adrian-Tecumseh LDFA desires to have its Satellite District designated as a “certified technology park”, pursuant to Section 12b of Act 281, which certified technology park is also referred to hereinafter as a “Satellite SmartZone,” to permit the Adrian-Tecumseh LDFA to capture certain tax increment revenues from taxes levied by the State, local school district and intermediate school district for a fifteen (15) year period; and

WHEREAS, the Adrian-Tecumseh LDFA has prepared and approved a SmartZone Plan as set forth in Exhibit B attached hereto (the “SmartZone Plan”) which sets forth its qualifications as a Satellite SmartZone and summarizes its intent to stimulate the growth of technology-based businesses and jobs; and

WHEREAS, Ann Arbor and Ypsilanti desire to designate the Satellite District as a certified technology park pursuant to Section 12b of Act 281 in order to achieve the benefits of regional cooperation and collaboration and to permit the extension of the authorization of the Ann Arbor – Ypsilanti LDFA to capture certain tax increment revenues from taxes levied by the State, local school district and intermediate school district for an additional fifteen (15) year period.

NOW, THEREFORE, it is agreed by the parties as follows:

1. Satellite SmartZone Plan Meets Legislative Criteria. The parties agree that the Satellite SmartZone Plan meets the criteria of Act 281 for the designation of a Satellite SmartZone and specifically make the following findings:

- a. The Satellite SmartZone Plan identifies the unique characteristics and specialties offered by the public and private resources available in the Satellite SmartZone.
- b. The Satellite SmartZone Plan provides benefits to regional cooperation and collaboration.
- c. The Satellite SmartZone Plan adds value to the mission of the Ann Arbor – Ypsilanti LDFA.

2. Designation of Certified Technology Park. The Satellite District is hereby designated as a “certified technology park” pursuant to Section 12b of Act 281.

3. Obligations of Adrian-Tecumseh LDFA. The Adrian-Tecumseh LDFA agrees to the following obligations:

- a. The Adrian-Tecumseh LDFA will work with Adrian and Tecumseh to prepare and approve a Development Plan and Tax Increment Financing Plan that meets the requirements of Act 281 and provides for the capture of tax increment revenues from taxes levied by local taxing units, in addition to the taxes levied by the State, local school district and intermediate school district.
- b. The Adrian-Tecumseh LDFA will work with Adrian, Tecumseh and Adrian College to annually prepare and approve a budget that includes at least \$200,000 per year for operations of the Satellite SmartZone.
- c. The Adrian-Tecumseh LDFA will provide monthly reporting for the term of its capture of tax increment revenues on the following information for companies served by the Satellite SmartZone: companies created, jobs created, and investment in companies by source (federal grants, state grants, venture capital, angel funding and increase in revenue).
- d. The Adrian-Tecumseh LDFA will work with Adrian and Tecumseh to approve and file its Development Plan and Tax Increment Financing Plan by June 30, 2015 with the MEDC.

4. Obligations of Ann Arbor and Ypsilanti. Ann Arbor and Ypsilanti agrees to the following obligations:

- a. Ann Arbor and Ypsilanti will work with the Ann Arbor - Ypsilanti LDFA to require the Ann Arbor - Ypsilanti LDFA to provide monthly reporting for the term of its capture of tax increment revenues on the following information for companies served by the Ann Arbor – Ypsilanti SmartZone: companies

created, jobs created, and investment in companies by source (federal grants, state grants, venture capital, angel funding and increase in revenue).

- b. Ann Arbor and Ypsilanti will provide a copy of this Agreement to the MEDC within seven (7) days of its approval and execution by all parties.

5. Term of Agreement. This Agreement shall be for a term of fifteen (15) years after the approval of the capture of tax increment revenues on taxes levied by the State, local school district and intermediate school district by the State Treasurer in connection with the Satellite SmartZone. In the event the MEDC and State Treasurer do not approve the capture of tax increment revenues on taxes levied by the State, local school district and intermediate school district by December 31, 2015, then this Agreement shall terminate. This Agreement may be extended upon mutual written consent of the parties.

6. Entire Agreement; Amendment. This Agreement constitutes the entire agreement of the parties. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are hereby terminated. This Agreement shall not be modified, altered or amended except by written agreement duly executed by all parties to this Agreement in accordance with the terms hereof.

7. No Third Party Beneficiaries. This Agreement is exclusively for the benefit of the parties hereto. It may not be enforced by any party other than the parties to this Agreement and shall not create any liability to any third party.

8. No Assignment. The parties mutually agree that their respective rights, obligations and duties under this Agreement may not be assigned.

9. Severability. If any section or provision of this Agreement shall be found invalid, that provision shall be severable and the balance of the Agreement shall remain in full force and effect.

10. Captions. The captions in this Agreement are for convenience only and shall not be considered as a part of this Agreement or as in any way amplifying or modifying the provisions of this Agreement.

11. Notices. All notices, requests, demands or other communications under this Agreement shall be in writing and deemed given when delivered personally, upon the next business day if deposited with a nationally recognized over night delivery service, or upon the third following business day, if deposited in the United States Mail with postage prepaid and sent by certified mail, return receipt requested, addressed as follows:

- a. If to Ann Arbor;

Attention: City Administrator
City of Ann Arbor
301 E. Huron Street
Ann Arbor, MI 48107-8647

b. If to Ypsilanti:

Attention: City Manager
City of Ypsilanti
One South Huron Street
Ypsilanti, MI 48197

c. If to the Adrian-Tecumseh LDFA:

Attention: City Manager
City of Adrian
135 E. Maumee Street
Adrian, MI 49221

And

Attention: City Administrator
City of Tecumseh
309 E. Chicago Blvd.
Tecumseh, MI 49286

Or to such other address as the parties may from time to time designate by notice in writing to the other parties.

12. Counterparts. This Agreement may be signed in any number of counterparts, which counterparts shall be considered as one and the same instrument. Electronic copies of this Agreement shall have the full force and effect of an original document.

[Remainder of page intentionally left blank]

IN WITNESS WHEREOF, the parties hereby execute this Agreement as of the date first written above.

CITY OF ANN ARBOR

By: _____
Its: Mayor

By: _____
Its: City Clerk

CITY OF YPSILANTI

By: _____
Its: Mayor

By: _____
Its: City Clerk

LOCAL DEVELOPMENT FINANCE
AUTHORITY OF THE CITIES OF ADRIAN AND
TECUMSEH

By: _____
Its: Chairperson

By: _____
Its: Secretary

EXHIBIT A

DESCRIPTION OF SATELLITE DISTRICT

- Within the City of Tecumseh: Tecumseh Business and Technology Campus – 5695 E M-50 - South side of M-50 and West of Billmeyer Highway; Van-Rob Tecumseh – 1200 E M50 - South side of M-50 and East of Rogers Highway; Tecumseh High School – 706 Brown Street - South side of Brown Street , North side of M-50; Tecumseh Admin Building – 212 N. Ottawa Street - At the corner of SE. Shawnee Street and Ottawa; Tecumseh Middle School – 307 N Maumee St – At the corner of E. Logan Street and Maumee Street; Tecumseh District Library – 215 N Ottawa St – At the corner of E. Shawnee St and N. Ottawa; and
- Within the City of Adrian: Adrian College, 110 S. Madison, roughly bound by Madison, Michigan, Williams and U.S. 223; Jackson College, 1376 North Main; Siena Heights University, 1247 East Siena Heights Drive, roughly bound by Siena Heights Drive, Oakwood and Elm; Lenawee ISD Tech Center, 1372 North Main; Adrian High School, 785 Riverside, roughly bound by Riverside, McKenzie and Stockford; Adrian Public Library, 143 East Maumee; City-owned greenfield site, 2610 West Beecher; City-owned greenfield side, 2900 West Beecher; City-owned greenfield site, 2817 West Beecher; City-owned industrial park, 1456 Enterprise Drive; City-owned industrial park, 1446 Enterprise Drive; City-owned industrial park, 1440 Enterprise Drive; City-owned industrial park - north, Industrial Drive; City-owned industrial park – south, Industrial Drive; Brownfield site, 1356 East Beecher; Brownfield site, 430 North Dean; Brownfield site, 1407 East Maumee; City-owned greenfield site, 2300 North Adrian Highway; City-owned greenfield site, 2930 North Adrian Highway; City-owned property, North Adrian Highway; City-owned industrial park, 1470 Enterprise Drive.

EXHIBIT B
SATELLITE SMARTZONE PLAN

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Executive Summary Satellite SmartZone Plan

Executive Summary

The communities of Adrian and Tecumseh, in cooperation with Adrian College and a host of partners, submit this Satellite SmartZone Plan for consideration by the Michigan Economic Development Corporation. This proposal leverages a unique combination of public and private resources, designed to stimulate private business with a minimum number of public dollars.

The Adrian Tecumseh SmartZone (ATSZ) is just one element in a comprehensive economic development strategy, which continues Lenawee County's rich history of technological innovation. The strategy focuses on the creation and attraction of high-tech businesses in our established technology parks and on the combined resources of our secondary and post-secondary institutions and programs including the Adrian Innovation Center, a business incubator and accelerator on the Adrian College campus. This strategy encourages managed growth, community stabilization, and discourages inappropriate urban sprawl. In addition to an emphasis on emerging and startup companies, the program will encourage the retention of college graduates in the county, providing a continuing labor pool for new and expanding companies.

Location

As the name implies, the ATSZ is multi-jurisdictional. Property in both the city of Adrian and the city of Tecumseh is included. The majority of the TIF capture area is located in existing technology/Certified Business Parks owned by the respective cities with all the necessary infrastructure/telecommunications in place for technology-focused businesses.

Unique Characteristics and Specialties

Lenawee County is home to three colleges/universities, including Adrian College, Siena Heights University and Jackson College. And all three campuses are included within the authority TIF district. This plethora of post-secondary education, combined with its close proximity to the larger research institutions in Ann Arbor and southeastern Michigan make Lenawee County an ideal location for technology driven entrepreneurs. Our community has a long and successful history of translating intellectual capital to production and distribution.

The Michigan Certified Business Parks that are proposed for inclusion in this satellite zone have been designed for technology businesses. A campus like setting provides the perfect backdrop with pad ready sites developed with LEED principles in mind.

The area boasts a high quality of place, an important element in attracting and retaining technology start ups. With a wide variety of recreational and cultural opportunities, a highly developed arts community, upscale events and active public gathering spaces in both Adrian and Tecumseh, there are plenty of amenities enticing to entrepreneurs.

Executive Summary Satellite SmartZone Plan

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Executive Summary Satellite SmartZone Plan

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Local Development Finance Authority of the Cities of Adrian and Tecumseh

Authority Board Members

City of Adrian Appointments	City of Tecumseh Appointments
<p>Harry "Dusty" Steele 121 E Maumee St Adrian, MI 49221 harry.steele@raymondjames.com 517-266-9224 4-year appointment Term expires August 7, 2018</p>	<p>Richard (Dick) Johnson 837 Stetson Tecumseh, Michigan 49286 djohn1733@yahoo.com 517 403-0113 1 year Appointment Term expires on August 7, 2015</p>
<p>Honorable Margaret Noe 740 W. Maumee Adrian, MI 49221 Margaret.noe@lenawee.mi.us 517-264-4572 3-year appointment Term expires August 7, 2017</p>	<p>Ron Wimple 718 Wenonah Tecumseh, Michigan 49286 rwimple@tecumseh.mi.us 517 442-5380 2-year appointment Term expires August 7, 2016</p>
<p>Michael Olsaver 515 Meadowbrook Dr. Adrian, MI 49221 molsaver@rcolaw.com 517-260-2572 2-year appointment Term expires August 7, 2016</p>	<p>Brent Gnodtke 922 Red Oak Court Tecumseh, Michigan 49286 Brent@klcompanies.com 517 403-9852 3-year appointment Term expires August 7, 2017</p>
<p>Jim Kapnick 490 N. Scott Street Adrian, Michigan 49221 Jim.Kapnick@Kapnick.com 517-265-1880 1 year Appointment Term expires on August 7, 2015</p>	<p>Jack Baker 499 Seminole Drive Tecumseh, Michigan 49286 jbaker@tecumseh.mi.us 517 423-5625 4-year appointment Term expires August 7, 2018</p>

Secretary/Treasurer

Secretary- TBD	Treasurer - TBD
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Local Development Finance Authority of the Cities of Adrian and Tecumseh

Municipal/Partner Contact Information

City of Adrian	City of Tecumseh
<p>Shane Horn, City Administrator 2nd Floor 135 E. Maumee St. Adrian, MI 49221 517 264-4831 Email: Shorn@adrianmi.gov</p>	<p>Kevin M. Welch, City Manager, MPA-ICMA-CM 309 E Chicago Blvd. Tecumseh, Michigan 49286 517 424 6555 Email: kwelch@tecumseh.mi.us</p>
<p>Chris Miller Economic Development & DDA Coordinator 135 E. Maumee St. Adrian, MI 49221 517-264-4804 Email: cmiller@adrianmi.gov</p>	<p>Paula Holtz Economic Development Director 309 E Chicago Blvd. Tecumseh, Michigan 49286 517 424 6003 Email: pholtz@tecumseh.mi.us</p>
<p>Pat Baker, City Clerk 2nd Floor 135 E. Maumee Street Adrian, MI 49221 517-264-4866 Email: pbaker@adrianmi.gov</p>	<p>Mary Feight, City Clerk 309 E Chicago Blvd. Tecumseh, Michigan 49286 517 424 6541 Email: mfeight@tecumseh.mi.us</p>
<p>Cindy Prue, Finance Director 135 E. Maumee Adrian, MI 49221 517-263-2161 Email: cprue@adrianmi.gov</p>	<p>Leisa Still, City Treasurer 309 E Chicago Blvd. Tecumseh, Michigan 49286 517 424 6549 Email: lstill@tecumseh.mi.us</p>
<p>Kristen Wetzel, City Assessor 135 E. Maumee Adrian, MI 49221 517-263-2161 Email: kwetzel@adrianmi.gov</p>	<p>Amanda Lacelle, City Assessor 309 E Chicago Blvd. Tecumseh, Michigan 49286 517 424 6543 Email: alacelle@tecumseh.mi.us</p>

Lenawee Economic Development Corporation	
<p>James Van Doren, Executive Director Lenawee Now 5285 W. US 223 Adrian, MI 49221 Email: jevd@lenaweenow.org Phone: (517) 265-5141</p>	<p>Tim Robinson, CEcD Director of Operations Lenawee Now 5285 W. US 223 Adrian, MI 49221 Email: tim@lenaweenow.org Phone: 517-265-5141</p>