

CITY OF TECUMSEH
COUNCIL MEETING
TECUMSEH CITY HALL
APRIL 3, 2017
7:30 P.M.
AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of Agenda
5. Welcome Guests
 - A. Proclamation honoring The Boy Scouts of Tecumseh Eagle Scout Honorees
6. Public Comment Re: Items on the Agenda
7. Report of the City Manager
8. Consent Agenda: (All matters listed under item #8 are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. However, if discussion is desired, that item will be removed from the consent agenda and will be considered separately. (roll call)
 - A. Approve Council minutes from the regular meeting held March 20, 2017
 - B. Review minutes from the Budget Workshop meeting held March 13, 2017
 - C. Review minutes from the Planning Commission meeting held January 10, 2017
9. New Business:
 - A. Resolution Re: Approve payment of bills (roll call)
 - B. Resolution Re: Planning Commission Reappointment of Jim Hammond (roll call)
 - C. Resolution Re: Request from Evans Street Station to hold a special event on July 16 and 17, 2017
10. Public Comment Re: Items not on the Agenda
11. Miscellaneous business
12. Adjournment

The City of Tecumseh provides for reasonable accommodations for its programs, services and meetings under Title VI of its Non-Discrimination Policy and Limited English Proficiency Policy, with an advance 7 day notice to Dan Swallow at 517 424 6555.



To: Tecumseh City Council
From: Dan Swallow, City Manager
Subject: City Manager's Report
Date: April 3, 2017

Transformational Brownfield Legislation

Dan Swallow traveled to Lansing with Jim Van Doren of Lenawee Now to testify before the House Committee on Taxation regarding legislation to assist communities with blighted areas within their neighborhoods. The package of bills known as "Transformational Brownfield Plans;" would grant special tax-capturing ability to large-scale brownfield projects. During the construction phase, such a project could capture sales and use taxes. Afterward, they would capture income taxes. These captured taxes could then be utilized to reimburse the developer for environmental and excess redevelopment costs. The legislation anticipates five such projects per year in different cities across Michigan, and specifies a certain level of investment from each project based on the size of the community it's located in. In Tecumseh, the proposed Revival Commons project is a great example of how these funds could be utilized.

Kiwanis Trail Grant Application Moving Forward

At its meeting on March 23, the Lenawee Co. Board of Commissioners authorized the submission of the Michigan Natural Resources Trust Fund (MNRTF) grant application for the Kiwanis Trail extension. Efforts will now be focused on finalizing the Trail route and refining the cost estimates. The Connecting Lenawee Coalition, which the City has participated in, continues to work tirelessly on this effort and is committed to seeing the final segment of trail to connect the City of Tecumseh with the City of Adrian, and all the municipalities along its route. If the grant application proceeds as anticipated, construction should start next spring (2018). The Tecumseh City Council's support is greatly appreciated, and will continue to be important as the project progresses.

Treasurer's Office

The City of Tecumseh was recently recognized for its Popular Annual Financial Report (PAFR) for fiscal year ending 6/30/16 by the Government Finance Officers Association. This report's information is extracted from the City of Tecumseh's Comprehensive Annual Financial Report (CAFR) and is intended to be readily accessible and easily understandable by the general public.

Tecumseh Center for the Arts

March was an amazingly successful month for Tecumseh Center for the Arts with Kiwanis Travel & Adventure Series, Dueling Pianos, Tecumseh youth Theatre's production of Guys & Dolls and a number of school events including TPS middle school choir and elementary school performances.

Dueling Pianos was our fourth show this touring season and a much anticipated event for many of our patrons. Just shy of a sell-out, we had a total of 558 patrons at the TCA on March 18, with just a dozen single seats left unsold in the house.

Mutts Gone Nuts will take place on **Saturday, April 29 at 3 pm**, and is our last show during this year's International Touring Season. Patrons can expect the unexpected, as canines and comedy collide in a smash hit performance that's

leaving audiences everywhere howling for more. Deemed 'A Must See' by the Washington Post, the dogs are sure to steal your heart, and then your shoes!

At the end of March, Mutts Gone Nuts has already exceeded its projected ticket sales goal with one month to go. Even without including Mutts Gone Nuts ticket sales revenue, we are happy to report we've met our season ticket sales revenue goals, day time building rental goals, donation goals and are on track to meet our revenue goals for all building rentals for theatrical productions as well as school and non-profit rentals.

Parks and Recreation

The Department is hosting its annual **Easter Egg Scramble** on **Saturday, April 15 at 11 am**. This free event takes place at Cal Zorn Park and is recommended for children ages 10 and under. Plan on arriving early, this event is over in a flash! A team from Busch's will be at the event providing snacks after the scramble. Bring your camera, Peter Cottontail will be hopping around the park before, during, and after the egg scramble.

CITY OF TECUMSEH
COUNCIL MEETING
MARCH 20, 2017
TECUMSEH CITY HALL
7:30 P.M.

The meeting was called to order by Mayor Baker.

Mayor Baker led the Pledge of Allegiance.

Roll call was taken as follows:

PRESENT: Mayor Baker, Council members Fox, Harmon, Keiser, Naugle, Philo,
and Wimple.

ABSENT: None.

Motion Harmon and seconded Naugle, to approve the March 20, 2017 agenda as presented.
Motion carried unanimously.

Guests were welcomed to the meeting by Mayor Baker.

Motion Wimple and seconded Harmon, to receive and place on file the report of the City Manager. The following items were added or discussed: 1) City Response to Wind Storm, 2) South Evans Sub-Area Plan, 3) Parks & Recreation-Kiwanis Trail extension and upcoming sports programs, 4) Tecumseh Center for the Arts-recent event and upcoming event. Motion carried unanimously.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: To adopt the Consent Agenda, approving, receiving and placing on file the following: (1) City Council minutes from the regular meeting held August 1, 2016; (2) Budget Report; (3) July 2016 Report of the Police Department; and (4) July 2016 Report of the Fire Department.

RESOLUTION was offered by Council member Harmon and supported by Council member Naugle. A roll call vote was taken as follows:

YES: Fox, Harmon, Keiser, Naugle, Riddle, Wimple, Baker

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: To approve the March 20, 2017 list of bills to be paid.

RESOLUTION was offered by Council member Naugle and supported by Council member Harmon. A roll call vote was taken as follows:

YES: Harmon, Keiser, Naugle, Riddle, Wimple, Baker, Fox

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: To authorize the City of Tecumseh Parks and Recreation Director to submit a grant application in the amount of \$75,000 to the Recreation Passport Grant program and a grant application in the amount of \$35,000 to the Lowe's Community Partners Grant program. If awarded, the funding will be used to replace the bathroom facilities at Tecumseh Park.

RESOLUTION was offered by Council member Naugle and supported by Council member Keiser.

YES: All

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: To authorize the Mayor and City Manager to execute a letter of support for the Kiwanis Trail extension project, including a preliminary commitment of \$5,000 toward the local match requirement.

RESOLUTION was offered by Council member Naugle and supported by Council member Keiser. A roll call vote was taken as follows:

YES: Keiser, Naugle, Riddle, Wimple, Baker, Fox Harmon

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: To approve the corrected Water and Sewer Rates table for Fiscal Year 2016-2017, effective April 1, 2017.

RESOLUTION was offered by Council member Wimple and supported by Council member Naugle. A roll call vote was taken as follows:

YES: Naugle, Riddle, Wimple, Baker, Fox, Harmon, Keiser

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: To adjourn to closed session Re: Public Act 267 of 1976, Section 8 (d) of the Michigan Open Meetings Act, to consider the purchase or lease of real property.

RESOLUTION was offered by Council member Naugle and supported by Council member Fox.

YES: Riddle, Wimple, Baker, Fox, Harmon, Keiser, Naugle

NO: None.

RESOLUTION DECLARED ADOPTED.

The regular meeting reconvened at 8:16 p.m.

Motion Wimple and seconded Harmon, to adjourn the meeting at 8:21 p.m. Motion carried unanimously.

Jackson L. Baker, Mayor

Angela Gwilt for
Jessica Emrick, City Clerk

CITY OF TECUMSEH
COUNCIL BUDGET WORKSHOP
MARCH 13, 2017
TECUMSEH CITY HALL
6:30 P.M.

Mayor Baker called the meeting to order at 6:30 p.m.

Roll call was taken as follows:

Present: Mayor Baker, Council members Fox, Harmon, Naugle, Philo

Absent: Council members Keiser, Wimple

Also Present: City Manager Dan Swallow, and Department Heads

Motion Harmon and seconded Riddle, to excuse Keiser due to illness. Motion carried unanimously.

Motion Harmon and seconded Fox, to excuse Wimple due to being out of county. Motion carried unanimously.

Motion Naugle and seconded Harmon, to approve the March 13, 2017 Budget Workshop agenda as presented. Motion carried unanimously.

Guests were welcomed to the meeting by Mayor Baker.

City Manager Swallow explained the budget process and stated that this proposed fiscal year budget would be close to what was previously presented. Challenges to the budget include the recommended increased contributions to the pension system, necessary updates to City Hall technology, deferred capital projects, and matching funds for grants.

City Assessor Amanda Lacelle gave an update on taxable values and personal property tax changes.

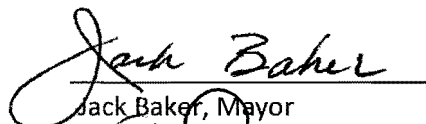
Swallow introduced each department head and explained the revenue and expenditure trends, as well as future needs and possible amendments for individual department budgets.

Department heads Amanda Lacelle, Leisa Still, Troy Stern, Tim Bock, Shelley Lim, Kelly Jo Gilmore, Dan Righter, Paula Holtz, Brad Raymond, Todd Amstutz, and Scott Long for Joe Tuckey were available to discuss their proposed departmental budget and goals and answer questions from City Council members. Department head, Joe Tuckey was unable to attend the meeting and Scott Long attended in his place.

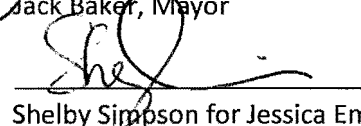
Swallow summarized the 2017/2018 draft budget presented to Council, which included a summary of all other funds, and General Fund/Local/Major Fund projections.

The City Manager concluded by discussing proposed measures for controlling costs in the 2017/2018 fiscal year.

Motion Harmon and seconded Naugle, to adjourn the Budget Workshop at 8:44 p.m. Motion carried unanimously.



Jack Baker, Mayor



Shelby Simpson for Jessica Emrick, City Clerk

City of Tecumseh
Planning Commission *Regular Meeting*
January 10, 2017
City Hall
309 E. Chicago Blvd.
7:00 PM

MEETING CALLED TO ORDER by Chairperson Fox at 7:00 pm.

PLEDGE OF ALLEGIANCE led by Chairperson Fox.

ROLL CALL:

Present:

Bob Fox	Chairperson
Dave Malmquist	Vice-Chairperson
Barb Hammond	Secretary
Rick Ruhl	Commissioner
Vicki Lantzy	Commissioner
Tom Weitzel	Commissioner
Rick Hilderley	Commissioner
Paul Bidwell	Commissioner
Jim Hammond	Commissioner

A quorum was established.

APPROVAL OF MEETING AGENDA

It was **moved** by J. Hammond and **supported** by Weitzel that the Agenda for this meeting held January 10, 2017 be approved as presented.

Motion carried unanimously.

APPROVAL OF MEETING MINUTES

It was **moved** by Bidwell and **supported** by B. Hammond that the minutes from the regular meeting held October 11, 2016 be approved as presented.

Motion carried unanimously.

OTHERS PRESENT

Brad Raymond (Building Services Director), Jack Baker (Mayor), Dan Swallow (City Manager), Shelby Simpson (Administrative Services Manager), Paul Lippens (City Planner, McKenna & Associates).

PUBLIC COMMENT: None

NEW BUSINESS

A. Introduction and Approval of Draft of Revised Master Plan

Paul Lippens of McKenna & Associates gave a synopsis of the draft Sub-Area Plan for the Revival Commons site, stating that a Planned Urban Development (PUD) was the best option for future development of the site. Input from the Sub-Area Plan Workshop in September 2016 revealed that the public is most interested in a consolidation of retail and residential in the area of S. Evans St. and a transition to industrial toward S. Maumee St.

Lippens introduced two conceptual plans for the future development of the site:

- Campus Plan
 - The campus style plan incorporated the creation of a public space with walking paths throughout the site. The mixed-use areas were centrally located around the public space. Office spaces surrounded the mixed-use centers, transitioning out to industrial.
- Traditional Grid Pattern
 - The traditional style plan revealed a layout that flowed from the existing street pattern where connections were part of the street grid. The plan included mixed use of office, retail, office, commercial, and industrial, where office would be used as a buffer between retail and industrial.

Lippens stated that if the city received a PUD application, it could be a hybrid of the two plans listed above, but would be consistent with the City's Master Plan.

Lippens gave an overview of what the approval process for the Sub-Area Plan would entail. Once approved by the Planning Commission, the Planning Commission would recommend approving distribution of the draft to City Council. If City Council approves the distribution of the draft plan, it would start a 63-day review period where a letter would be sent to neighboring jurisdictions and placed on the City's website for public comment. A public hearing will then be held by Planning Commission to allow the opportunity for public comment. Planning Commission would then make a recommendation to City Council to approve the Sub-Area Plan.

MOTION to Recommend

A motion was made to approve the distribution of the Draft Sub-Area Plan and recommend to Council to initiate the state required 63-day public review period. The motion was **moved** by Lantzy and **seconded** by Weitzel.

A roll call vote was taken.

Yes: Bidwell, Fox, B. Hammond, J. Hammond, Hilderley, Lantzy, Malmquist, Ruhl, Weitzel

No: None

Motion carried unanimously.

B. 2017/2018 through 2022/23 Capital Improvements Program

Brad Raymond gave a summary of the Capital Improvements Program and explained that it is used as a planning tool for budget purposes, which assists the City Manager and City Council in prioritizing projects. Department heads submit projects to the City Manager for review and the City Manager provides a list of project suggestions, which then are approved by Planning Commission and recommended to City Council for their approval. Raymond also stated that the selected projects are not set in stone and priority expenditures can arise where funds need to be taken from the Capital Improvements.

Dan Swallow provided the Commission with a memo of projects selected from Department Head submissions that could be reasonably funded this fiscal year and in the next five years. The recommendations were as follows:

Source of Funds - General Fund - Total \$182,450

- Administration (\$25,000) – Storm Water Improvements
- Clerk's Office (\$12,500) – New Election Equipment
- Cemetery (\$12,150) – John Deere Mower and Mulching Deck
- TCA (\$61,000) – Stage/Entrance Roof Replacement
- Emergency Services (\$24,000) – HVAC Units (2)
- Parks & Recreations (\$7,000) – Hayden Mill Bridge Repair
- Police Department (\$40,800) – Patrol Car (Ford Explorer) (\$34,000), In-Car Video Replacement (Ph. II) (\$6,800)

DDA TIF Capture - \$43,600

- SE Downtown Parking Lot Repairs

Wastewater Funds - \$260,000

- Burt Street Lift Station Control Panel (\$20,000)
- Wastewater Pump Rebuild/Replace (\$15,000)
- Transformer Replacement (\$150,000)
- Drive and Parking Area at WWTP (\$100,000) (75% Wastewater/\$75,000), (25% Water/\$25,000)

Water Fund – \$45,000

- Valve Replacement on Distribution System (\$10,000)
- Potable Water Upgrade (\$10,000)
- Drive and Parking Area at WWTP (\$100,000) (75% Wastewater/\$75,000), (25% Water/\$25,000)

Equipment Maintenance Fund - \$48,300

- Street Sweeper Replacement (Pymts.)

Local Street Fund - \$150,000

- Street Reconstruction (Residential)

Local/Major Street Fund - \$20,000

- Sidewalk Replacement (City Share)

MOTION to Recommend

A motion was made to recommend City Council approve the Capital Improvements as presented. The motion was **moved** by Malmquist and **seconded** by Weitzel. A roll call vote was taken.

Yes: Bidwell, Fox, B. Hammond, J. Hammond, Hilderley, Lantzy, Malmquist, Ruhl, Weitzel

No: None

Motion carried unanimously.

C. 2016 Planning Commission Annual Report

The annual report is prepared in accordance with the requirements of the Michigan Planning Enabling Act, Public Act 33 of 2008, as amended. Public Act 33 states in part “the Planning Commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.”

Brad Raymond, Building Services Director, gave a brief synopsis of the six Planning Commission meetings that were held in 2016. Raymond requested that the commission accept, place on file and recommend to City Council.

MOTION to Accept

A motion to accept and place on file the 2016 Annual Report and recommend to City Council was made by **Lantzy** and supported by **Bidwell**.

Yes: Bidwell, Fox, B. Hammond, J. Hammond, Hilderley, Lantzy, Malmquist, Ruhl, Weitzel

No: None

Motion carried unanimously.

PUBLIC COMMENT:

None

REPORTS

Chairperson – None

Director – Brad Raymond, Building Services Director, reported that development is underway in the Bonner Hills subdivision. All developed units have been sold and two additional units are in the works.

There is one unit under construction in Shadow Brook subdivision.

Buttermilk Condominiums continue to construct new units.

There is no new development on Bishop Reed Dr.

Communications - None

MOTION to Adjourn

A motion to adjourn the January 10, 2017 meeting was **moved** by Weitzel and **seconded** by Malmquist.

Motion carried unanimously.

Meeting adjourned at 7:39 p.m.

Recorded by Shelby Simpson

03/29/2017

CHECK REGISTER FOR CITY OF TECUMSEH
CHECK NUMBERS 59404 - 99999

Check Date	Check	Vendor Name	Description	Amount
Bank TEC ACCOUNTS PAYABLE				
03/21/2017	59404	THE LINCOLN NATL LIFE INS CO	LIFE INS PEMIUM-APR 2017	314.23
03/21/2017	59405	OLD NATIONAL BANK	2015 UNLIMITED TAX GOB BOND-PRINCIPAL/	459,066.25
03/23/2017	59406	U S BANK EQUIPMENT FINANCE	CITY HALL/PARKS-COPIER LEASE-2-	547.00
03/27/2017	59407	CONSUMERS ENERGY	UTILITIES-6-	12,742.81
03/27/2017	59408	U S BANK EQUIPMENT FINANCE	PARKS-COPY CHGS	69.18
03/29/2017	59409	BANKCARD PROCESSING CENTER		
		AMWAY GRAND PLAZA HOTEL	POLICE-CONF MEALS/LODGING	424.42
		FABRICARE CLEANERS	PARKS-DRYCLEANING-2-	27.00
		MICHIGAN MUNICIPAL TREAS ASSOC	TREASURER MMTA 2017 DUES	50.00
		MRWA	WATER-CLASS REGISTRATION	420.00
		SHERWIN WILLIAMS COMPANY	ECON DEV-PAINT FOR MURAL PROG	100.00
		SMAFC	FD-SHOW ADMISSION FEES	40.00
		WORLDWIDE TICKETCRAFT	TCA-TICKETS	115.36
		AMAZON.COM	PARKS-PROGRAM SUPPLIES-2-	302.20
		FACEBOOK	PARKS-FACEBOOK ADS	26.68
		MICROSOFT CORPORATION	EXCH ONLINE/OFFICE 365-FEB 2017	260.00
		GFOA	PAFR APP FOR 6/30/16	225.00
		PANDORA.COM	PARKS-SATELITE RADIO	54.89
		SURVEY MONKEY	PARKS-SURVEY	26.00
		FLANAGANS	POLICE-CONF MEALS	11.35
		SWEETWATER SOUND	TCA/BIG BAND SUPPLIES-2-	841.98
		BLUE COURAGE LLC	CTY MGR-FEES	21.70
		DREAMSEATS LLC	FIRE DEPT-OFFICE CHAIR	264.00
		LINENTABLECLOTH.COM	CAR SHOW-PRESENTATIONS	35.95
		NAI	PARKS-REGIONAL WORKSHOP	100.00
		NCR FORMS.COM	CAR SHOW-CARBONLESS PAPER	44.99
		RAND MCNALLY	FD-WALL MAP	306.34
		TECH SMITH	POLICE-BODY CAM SOFTWARE	189.74
		GRAHL SOFTWARE	SALES TAX REFUND	(15.82)
		TOTAL BANKCARD PROCESSING		3,871.78
04/03/2017	59410	MICHAEL NICKLOWITZ	PARKS-CONSULTING SVCS	550.00
04/03/2017	59411	ADRIAN OVERHEAD DOORS	FD-DOOR REPAIR	197.50
04/03/2017	59412	MONICA ANDREWS	RIEMB OVERPAYMENT-DEP LIFE INS	45.52
04/03/2017	59413	ARCHBOLD EQUIPMENT COMPANY	CEM/EQM-SUPPLIES-3-	333.87
04/03/2017	59414	ARGUS-HAZCO	FD-ANNUAL FLOW TESTING	900.00
04/03/2017	59415	AUTO-WARES GROUP	EQ MTC-SUPPLIES-8-	142.02
04/03/2017	59416	BASIL BOYS	PARKS-MEALS FOR DANCE	38.80
04/03/2017	59417	BELL EQUIPMENT COMPANY	EQ MTC-SUPPLIES	588.00
04/03/2017	59418	CARRIER & GABLE INC	MAJOR-OCCID/RUSSELL	173.00
04/03/2017	59419	CINTAS CORPORATION-306	DPW/WW/WAT-SUPPLIES-3-	278.31
04/03/2017	59420	CONSUMERS ENERGY	UTILITIES-22-	6,722.79
04/03/2017	59421	CR MOTORS OF ADRIAN	EQ MTC-SUPPLIES	216.00
04/03/2017	59422	DETROIT SALT COMPANY	PKS/MAJ/LOC-ROAD SALT-3-	7,271.38
04/03/2017	59423	DOWNTOWN PRINTING	2017 SPRING HOMEFRONT ADS	457.90
04/03/2017	59424	ENVIRONMENTAL SYS RESEARCH INST INC	MAPPING SOFTWARE SUPPORT	400.00
04/03/2017	59425	FISHER SCIENTIFIC COMPANY	WW-COPPER SULFATE	157.99

04/03/2017	59426	KELLY JO GILMORE	TCA-FACEBOOK ADS REIMB	57.22
04/03/2017	59427	HACKER JEWELERS	POLICE-BADGE REPAIR	10.00
04/03/2017	59428	I.T. RIGHT INC	CABLES/PATCH CORD-FOR SERVER MOVE	10.75
04/03/2017	59429	JC MECHANICAL SERVICES INC	PARKS/EQ MTC-HEATER REPAIRS-2-	215.00
04/03/2017	59430	JERRY'S MARKET	TCA-SUPPLIES	14.97
04/03/2017	59431	JTV INC	TCA-ADVERTISING	159.00
04/03/2017	59432	LENAWEE TIRE & SUPPLY	EQ MTC-TIRES	547.40
04/03/2017	59433	LEV'S BAKERY	WW-MRWA CLASS SNACKS	30.00
04/03/2017	59434	LUCAS LAW PC	LEGAL SERVICES-FEB/MAR 2017	4,382.00
04/03/2017	59435	STATE OF MICHIGAN	POLICE-FINGERPRINTS-FEB 2017	84.00
04/03/2017	59436	STATE OF MICHIGAN	PRE-2015 DENIAL-BISCUPSKI-711 PIERCE CT	6.60
04/03/2017	59437	STATE OF MICHIGAN	TCA-LIQUOR LICENSE RENEWAL	250.00
04/03/2017	59438	MUTTS GONE NUTS LLC	TCA-ARTIST STIPEND	4,250.00
04/03/2017	59439	NCI SALES	PARKS-PAPER SUPPLIES	143.95
04/03/2017	59440	PRINTING SYSTEMS INC	WW/WATER-UTILITY BILLS	676.94
04/03/2017	59441	RADANT'S ELECTRIC LLC	MAJ/EVANS/EQM-LIGHT REPAIRS-5-	10,386.12
04/03/2017	59442	SPECTRUM PRINTERS INC	BLDG-OFFICE APPROVAL STICKERS	129.00
04/03/2017	59443	STAPLES ADVANTAGE	CITY HALL/POLICE/BLDG-SUPPLIES-6-	538.55
04/03/2017	59444	SUSAN CAPPELLI	PARKS-CRAFT SHOW REFUND	60.00
04/03/2017	59445	TECUMSEH PLYWOOD	FD/PKS/ECD/WW-SUPPLIES-6-	623.00
04/03/2017	59446	TECUMSEH TIRE EXCHANGE	EQ MTC-SUPLIES	682.00
04/03/2017	59447	TLS PRODUCTIONS INC	TCA-SUPPLIES	169.00
04/03/2017	59448	UTILITIES INSTRUMENTATION SVC	WW-GENERATOR REPAIRS	864.00

TEC TOTALS:

Total of 45 Checks:	519,373.83
Less 0 Void Checks:	0.00
Total of 45 Disbursements:	<u>519,373.83</u>

CITY COUNCIL MEETING

APRIL 3, 2017

ACCOUNTS PAYABLE	4/3/2017	\$519,373.83
PAYROLL	3/31/2017	\$119,019.17
SOCIAL SECURITY TAXES	3/31/2017	\$8,684.32
WORKERS COMP	3/31/2017	\$2,163.57
EMPLOYEE'S RETIREMENT	3/31/2017	<u>\$21,727.85</u>
TOTAL:		\$670,968.74

PAYROLL	3/31/2017	\$84,526.69
A/C PAYABLE - C.M.	4/3/2017	\$21,114.84
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$6,163.39
WORKERS COMP	3/31/2017	\$1,745.86
EMPLOYEE'S RETIREMENT	3/31/2017	\$15,629.00
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>
TOTAL GENERAL FUND		\$129,179.78

PAYROLL	3/31/2017	\$0.00
A/C PAYABLE - C.M.	4/3/2017	\$4,848.32
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$0.00
WORKERS COMP	3/31/2017	\$0.00
EMPLOYEE'S RETIREMENT	3/31/2017	\$0.00
TR-EQUIP RENTAL -		\$0.00
TR-TRUNKLINE MTCE-QUAR		<u>\$0.00</u>

TOTAL MAJOR STREET & TRUNKLINE FUND **\$4,848.32**

PAYROLL	3/31/2017	\$0.00
A/C PAYABLE - C.M.	4/3/2017	\$1,947.46
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$0.00
WORKERS COMP	3/31/2017	\$0.00
EMPLOYEE'S RETIREMENT	3/31/2017	\$0.00
TR-EQUIP RENTAL -		<u>\$0.00</u>

TOTAL LOCAL STREET FUND **\$1,947.46**

PAYROLL	3/31/2017	\$5,582.41
A/C PAYABLE - C.M.	4/3/2017	\$17.15
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$414.23
WORKERS COMP	3/31/2017	\$17.30
EMPLOYEE'S RETIREMENT	3/31/2017	\$1,067.92
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>

TOTAL ECONOMIC DEVELOPMENT FUND **\$7,099.01**

PAYROLL	3/31/2017	\$4,639.34
A/C PAYABLE - C.M.	4/3/2017	\$150.79
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$340.44
WORKERS COMP	3/31/2017	\$29.04
EMPLOYEE'S RETIREMENT	3/31/2017	\$773.93
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>

TOTAL DEVELOPMENT SERVICES FUND **\$5,933.54**

PAYROLL	3/31/2017	\$12,096.16
A/C PAYABLE - C.M.	4/3/2017	\$9,941.69
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$873.51
WORKERS COMP	3/31/2017	\$188.47
EMPLOYEE'S RETIREMENT	3/31/2017	\$2,405.21
TR-EQUIP MTC-Q/E		\$0.00
TR-EQUIP RENTAL -		\$0.00
WATER/SEWER BILLING		<u>\$0.00</u>

TOTAL WASTEWATER FUND **\$25,505.04**

PAYROLL	3/31/2017	\$6,869.94
A/C PAYABLE - C.M.	4/3/2017	\$2,751.94
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$505.47
WORKERS COMP	3/31/2017	\$158.64
EMPLOYEE'S RETIREMENT	3/31/2017	\$1,174.30
TR-EQUIP MTC-Q/E		\$0.00
TR-EQUIP RENTAL -		\$0.00
WATER/SEWER BILLING		<u>\$0.00</u>

TOTAL WATER FUND **\$11,460.29**

PAYROLL	3/31/2017	\$0.00
A/C PAYABLE - C.M.	4/3/2017	\$2,695.79
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$0.00
WORKERS COMP	3/31/2017	\$0.00
EMPLOYEE'S RETIREMENT	3/31/2017	<u>\$0.00</u>

TOTAL EQUIPMENT FUND **\$2,695.79**

PAYROLL	3/31/2017	\$0.00
A/C PAYABLE - C.M.	4/3/2017	\$0.00
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$0.00
WORKERS COMP	3/31/2017	\$0.00
EMPLOYEE'S RETIREMENT	3/31/2017	\$0.00
WATER/SEWER BILLING		<u>\$0.00</u>

TOTAL SPECIAL ASSESSMENT FUND **\$0.00**

		\$0.00
A/C PAYABLE - C.M.	4/3/2017	<u>\$0.00</u>
TOTAL ADRIAN-TECUMSEH LDFA FUND		\$0.00

PAYROLL	3/31/2017	\$5,304.63
A/C PAYABLE - C.M.	4/3/2017	\$8,901.33
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$387.28
WORKERS COMP	3/31/2017	\$24.26
EMPLOYEE'S RETIREMENT	3/31/2017	\$677.49
TR-EQUIP RENTAL -		<u>\$0.00</u>
TOTAL TECUMSEH CIVIC AUDITORIUM FUND		\$15,294.99

PAYROLL	3/31/2017	\$0.00
A/C PAYABLE - C.M.	4/3/2017	\$0.00
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$0.00
WORKERS COMP	3/31/2017	\$0.00
EMPLOYEE'S RETIREMENT	3/31/2017	<u>\$0.00</u>
TOTAL CIVIC AUD CAPITAL IMPROVEMENT FUND		\$0.00

A/C PAYABLE - C.M.	4/3/2017	<u>\$0.00</u>
TOTAL MEMORIAL DAY PARADE FUND		\$0.00

PAYROLL	3/31/2017	\$0.00
A/C PAYABLE - C.M.	4/3/2017	\$457.90
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$0.00
WORKERS COMP	3/31/2017	\$0.00
EMPLOYEE'S RETIREMENT	3/31/2017	\$0.00
TR-EQUIP RENTAL -		<u>\$0.00</u>
TOTAL MUNICIPAL PURCHASE FUND		\$457.90

PAYROLL	3/31/2017	\$0.00
A/C PAYABLE - C.M.	4/3/2017	\$0.00
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$0.00
WORKERS COMP	3/31/2017	\$0.00
EMPLOYEE'S RETIREMENT	3/31/2017	\$0.00
TR-EQUIP RENTAL -		<u>\$0.00</u>
TOTAL CAPITAL IMPROVEMENT FUND		\$0.00

CITY COUNCIL MEETING-4/3/17

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PAYROLL	3/31/2017	\$0.00
A/C PAYABLE - C.M.	4/3/2017	\$0.00
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$0.00
WORKERS COMP	3/31/2017	\$0.00
EMPLOYEE'S RETIREMENT	3/31/2017	\$0.00
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>
TOTAL MOVIES IN THE PARK FUND		\$0.00

PAYROLL	3/31/2017	\$0.00
A/C PAYABLE - C.M.	4/3/2017	\$29.69
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$0.00
WORKERS COMP	3/31/2017	\$0.00
EMPLOYEE'S RETIREMENT	3/31/2017	\$0.00
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>
TOTAL DOWNTOWN DEVELOPMENT AUTH FUND		\$29.69

PAYROLL	3/31/2017	\$0.00
A/C PAYABLE - C.M.	4/3/2017	\$0.00
SOC SECURITY TAXES FOR PAYROLL	3/31/2017	\$0.00
WORKERS COMP	3/31/2017	\$0.00
EMPLOYEE'S RETIREMENT	3/31/2017	\$0.00
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>
TOTAL 2015 GOB PROJECT FUND		\$0.00

A/C PAYABLE - C.M.	4/3/2017	<u>\$0.00</u>
TOTAL 2005 MTF BOND DEBT RETIRE FUND		\$0.00

A/C PAYABLE - C.M.	4/3/2017	<u>\$550.68</u>
TOTAL DDA PUBLIC ART FUND		\$550.68

A/C PAYABLE - C.M.	4/3/2017	<u>\$6,900.00</u>
TOTAL EVANS STREET MARKET FUND		\$6,900.00

A/C PAYABLE - C.M.	4/3/2017	<u>\$459,066.25</u>
TOTAL 2015 UNLIMITED TAX GOB FUND		\$459,066.25

A/C PAYABLE - C.M.	4/3/2017	<u>\$0.00</u>
TOTAL ECON DEV REHAB PROJECT FUND		\$0.00

A/C PAYABLE - C.M.	4/3/2017	<u>\$0.00</u>
TOTAL LOCAL DEV FINANCE AUTHORITY FUND		\$0.00

A/C PAYABLE - C.M.	4/3/2017	<u>\$0.00</u>
TOTAL ECON DEV PROJECT-MDEQ FUND		\$0.00

A/C PAYABLE - C.M.	4/3/2017	<u>\$0.00</u>
TOTAL PURE MICHIGAN FUND		\$0.00

A/C PAYABLE - C.M.	4/3/2017	<u>\$0.00</u>
WIRE TRANSFER-BOND PAYMENT		<u>\$0.00</u>
TOTAL LTGO BABS, SERIES 2010 DEBT SERVICE FUND		\$0.00



**Agenda Item Review Form
City Council
City of Tecumseh**

Agenda Item Number: 9. New Business, Item B.	Submitted by: Brad Raymond
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Item: Planning Commission Reappointment of Jim Hammond	Department: Building Services
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Summary:

The term will expire for the following board member who has consented to be reappointed to the Planning Commission to a 3-year term expiring in May 2020:

Jim Hammond
386 W. Caneel Dr.
Tecumseh, MI 49286

Recommendation:

RESOLUTION

THE CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES:
to reappoint Jim Hammond to serve a 3-year term on the Planning Commission to expire in May 2020.

Council Action:

Approved
 Denied
 Continued

Bid/Purchase Item:

Budgeted \$ _____
 _____ Page(s) in FY Budget
 Not Budgeted

Bradley A. Raymond Digitally signed by Bradley A. Raymond
Date: 2017.03.29 12:27:58 -04'00'

Signature

Daniel E. Swallow Digitally signed by Daniel E. Swallow
Date: 2017.03.29 13:14:36 -04'00'

Signature

Building Services Director

Department Head

City Manager

Acting City Manager

3/29/2017

Date

3/29/2017

Date



**Agenda Item Review Form
City Council
City of Tecumseh**

Agenda Item Number: 9. New Business, Item C.	Submitted by: Brad Raymond
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Item: Request to Hold a Special Event from Evans Street Station	Department: Building Services
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Summary:

Per the attached request, Evans Street Station would like to host a beer & entertainment tent on July 16 and 17, 2017. This will be in conjunction with the Sidewalk Sales event. The tent will be located on the South Evans Street area of the street closure.

The conditions of the approval should be that a proper Michigan Liquor Control License and adequate liquor liability insurance is obtained, naming the City of Tecumseh as an additional insured and adequate security is provided while beer is being served. All documentation must be provided to the City at least one week in advance of the event.

Recommendation:

RESOLUTION

THE CITY COUNCIL OF THE CITY OF TECUMSEH
RESOLVES:

To approve the request from Evans Street Station to hold a special event with a beer tent on S. Evans Street during Sidewalk Sales from 12 noon Friday July 16 through midnight Saturday July 18, 2017.

Further, the conditions of the approval are that a proper Michigan Liquor Control License and adequate liquor liability insurance is obtained, naming the City of Tecumseh as an additional insured, and adequate security is provided while alcohol is being served.

Council Action:

Approved
 Denied
 Continued

Bid/Purchase Item:

Budgeted \$ _____
 _____ Page(s) in FY Budget
 Not Budgeted

Bradley A. Raymond Digitally signed by Bradley A. Raymond
Date: 2017.03.29 08:30:52 -04'00'

Signature

Daniel E. Swallow Digitally signed by Daniel E. Swallow
Date: 2017.03.29 13:20:00 -04'00'

Signature

Building Services Director

Department Head

City Manager

City Manager

March 29, 2017

Date

March 29, 2017

Date