

CITY OF TECUMSEH
COUNCIL MEETING
TECUMSEH CITY HALL
FEBRUARY 5, 2018
7:30 P.M.
AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of Agenda
5. Welcome Guests
 - a. Proclamation from State Representative Bronna Kahle Regarding e-Cities Award
6. Public Comment Re: Items on the Agenda
7. Report of the City Manager
8. Consent Agenda: (All matters listed under item #8 are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. However, if discussion is desired, that item will be removed from the consent agenda and will be considered separately. (roll call)
 - A. Approve Council minutes from the regular meeting held January 15, 2018
9. New Business:
 - A. Resolution Re: Approve payment of bills (roll call)
 - B. Resolution Re: Reappointment of Brent Gnodtke to Construction Board of Appeals (roll call)
 - C. Resolution Re: Farming Lease Renewal at John W. Smith Park (roll call)
10. Public Comment Re: Items not on the Agenda
11. Miscellaneous business
12. Adjournment



To: Tecumseh City Council
From: Dan Swallow, City Manager
Subject: City Manager's Report
Date: February 5, 2018

Mid-Year Building Permit Volume Shows Continued Growth

The volume of building and trades permits continue the upward trend of the last few years. This volume is reflected in building permit revenues, which are above budget projections and anticipated to exceed last year. For the first half of the fiscal year (July – December), there have been 178 building permits issued, which is almost 33% higher than last year at this time. While the vast majority of these permits are for home repairs and remodeling, there was also growth in the number of new homes; with 11 new home permits issued compared to 6 for the same time period last year.

Dog Licenses Available Through End of February

You can purchase dog licenses at City Hall through the end of February for \$10.00. After February, residents will need to purchase dog licenses at the County Treasurer's Office or Raisin Township Hall, and the price will increase to \$20.00.

Tecumseh Center for the Arts

Tecumseh Center for the Arts enjoyed a successful January. Our second national touring season show featuring The Second City was well attended with 540/572 tickets sold. The show generated over \$15K in ticket sales, concessions and bar sales.

In addition, the theater held the following events in January:

- Kiwanis Travel and Adventure Cinema featuring Pearls of the Caribbean | January 9
- Princess Day | January 13
- The Second City | January 20

In addition, the theater has been actively researching and booking acts for the 2018 TCA Summer Series, 2018-19 National Touring Season and making plans for an exciting fundraising event taking place the first week of May.

The TCA is also busy preparing for February shows including:

- Kiwanis Travel and Adventure Cinema featuring Northern Europe Synopsis | February 13
- Dueling Pianos | February 17
- Tecumseh Youth Theatre's Madagascar | February 23-25
- Tecumseh Schools Orchestra Pre- Festival | February 26
- Tecumseh Schools Orchestra Mid-Winter Fest | February 27
- Encore Dance Rehearsal | February 28

Parks & Recreation

While June won't be here for a while, it's never too soon to think about warm summer nights and Music in the Park! The musicians have been secured for the 2018 Music in the Park summer concert series and we have a terrific line up.

- June 21: The Copper Stills Band; country rock
- July 19: The Matt Gabriel Trio; folk and blues
- August 16: The Lincoln County Process; roots rock
- September 20: The Chris Shutters Band; blues-laced rock

New this year in March, NERF WARS! Kids ages kindergarten through 6th grade are invited to join us at the AJ Smith Recreation Center on Friday March 16. Kids need to bring nerf guns and protective eye gear, we supply the nerf darts and plenty of fun!

- K-2 grade 6-7 pm
- 3-4 grade 7:15-8:15 pm
- 5-6 grade 8:30-9:30 pm

Stay tuned, we have had such great feedback, and we may offer this event for adults!

Economic Development

The 9th Annual Ice Sculpture Festival was January 20th and 21st with the highest level of merchant participation yet!

The event, paired with fantastic weather, brought quite a large crowd to our downtown shops and restaurants. We had a total of 43 merchants/ 3 non-profits who participated in the event by sponsoring a sculpture, providing beverage samples for the Winter Warm Up Beverage Walk on Saturday or chocolate treats for Sunday's Chocolate Walk. Tecumseh truly has a great group of merchants who graciously welcome visitors to the community and treat them to Tecumseh hospitality with open arms.

We would like to thank our Major Sponsor, TLC Community Credit Union, Republic Services for sponsoring the dueling carver competition, and the Tecumseh Central Business Association for their support.

Please remember to shop and dine locally in support of these dedicated merchants and non-profits to ensure we will have successful events in the future.

CITY OF TECUMSEH
COUNCIL MEETING
JANUARY 15, 2018
TECUMSEH CITY HALL
7:30 P.M.

The meeting was called to order by Mayor Baker.

Mayor Baker led the Pledge of Allegiance.

Roll call was taken as follows:

PRESENT: Mayor Baker, Council members Fox, Harmon, Keiser, Naugle, Riddle,
and Wimple.

ABSENT: None.

Guests were welcomed to the meeting by Mayor Baker.

MOTION Harmon and seconded Naugle, to approve the January 15, 2018 agenda as presented.
Motion carried unanimously.

During Public Comment, Steven Palmer representing Neighbors of Hope spoke in favor of the agenda item 9. New Business D. Resolution Re: Determination of Similar Use for Transitional/Emergency Women and Children Housing Facilities in the Office-Service (OS-1) District.

MOTION Wimple and seconded Harmon, to receive and place on file the report of the City Manager. The following items were added or discussed: 1) Parks and Recreation received a grant from the Elizabeth Ruthruff Wilson Foundation to be used to sponsor the 2018 Music in the Park summer concert series; 2) Utilities Department project updates; 3) Economic Development Director Recruitment update; 3) Emergency Services Department record number of calls for 2017 and 4) Ice Sculpture Festival – upcoming event.

Motion carried unanimously

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: To adopt the Consent Agenda, approving, receiving and placing on file the following: (1) City Council minutes from the regular meeting held November 6, 2017; (2) Budget Report; (3) October 2017 Report of the Police Department; and (4) October 2017 Report of the Emergency Services Department.

RESOLUTION was offered by Council member Fox and supported by Council member Harmon. A roll call vote was taken as follows:

YES: Fox, Harmon, Keiser, Naugle, Riddle, Wimple and Baker.

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: To approve the January 15, 2018 list of bills to be paid.

RESOLUTION was offered by Council member Naugle and supported by Council member Harmon. A roll call vote was taken as follows:

YES: Harmon, Keiser, Naugle, Riddle, Wimple, Baker and Fox.

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: To approve the 2018 Classic Car and Bike Show series request for May 17, June 21, July 19, August 16 and September 20, 2018.

RESOLUTION was offered by Council member Naugle and supported by Council member Wimple.

YES: All.

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: To schedule the annual performance review for the City Manager for immediately following the regular City Council meeting on February 5, 2018; and direct the City Clerk to post the notice including that the review will be closed session in accordance with Sec. 8(a) of the Michigan Open Meetings Act.

RESOLUTION was offered by Council member Wimple and supported by Council member Keiser.

YES: All.

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: that Transitional/Emergency Women and Children Housing Facilities are compatible with the other land uses in the Office Service (OS-1) Zoning District, and due to the unique characteristics this use shall be considered a Special Land Use, subject to approval under Article 2 - Division 3, Sec. 98-101 through 98-104, of the City of Tecumseh Zoning Ordinance.

MOTION by Council member Harmon and seconded by Council member Naugle to approve that Transitional/Emergency Women and Children Housing Facilities are compatible with the other land uses in the Office Service (OS-1) Zoning District, and due

to the unique characteristics, this use shall be considered a Special Land Use, subject to approval under Article 2 - Division 3, Sec. 98-101 through 98-104, of the City of Tecumseh Zoning Ordinance. Further, the use shall be subject to the general conditions and design standards outlined in the following Conditions for Transitional/Emergency Women and Children Housing Facilities:

- 1) *Minimum Lot Area. Transitional/Emergency Housing Facilities shall have a minimum lot area of 1-acre.*
- 2) *Off Street Parking. A minimum of 1 space per 500 sq. ft. of non-residential building area and 0.75 spaces per unit shall be provided. All parking areas shall be landscaped in accordance with section 98-672. Parking lot landscaping.*
- 3) *Licensing. In accordance with applicable state laws, each component of a Transitional/Emergency Housing Facility that is required to be licensed by the State of Michigan, shall comply with the minimum standards outlined for such facilities.*
 - a) *Child Care Center. Child care centers shall be licensed and approved as required by Michigan Public Act No. 116 of 1973, as amended.*
 - i) *Outdoor recreation area. A minimum of 150 square feet of outdoor recreation area shall be provided and maintained per child at the licensed capacity of the child care center, provided that the overall area shall not be less than 5,000 square feet.*
 - ii) *The outdoor recreation area shall be suitably fenced, secured, and screened from abutting residential uses with a decorative opaque fence with a minimum height of four feet and a type b buffer in accordance with section 98-671. Buffer requirements.*
- 4) *Other review considerations. Proposed Transitional/Emergency housing facilities shall be evaluated in terms of their convenience and/or accessibility by residents to various commercial and service facilities. Consideration shall be given to the type of facilities proposed, resident needs, effective proximity to service facilities, and transportation services provided and/or available.*

A roll call vote was taken as follows:

YES: Keiser, Naugle, Riddle, Wimple, Baker, Fox and Harmon.

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: To approve the proposed Fiscal Year 2017-2018 Second Quarter Budget Amendments in the form of the attached resolution dated January 15, 2018.

RESOLUTION was offered by Council member Wimple and supported by Council member Fox. A roll call vote was take as follows:

YES: Naugle, Riddle, Wimple, Baker, Fox, Harmon and Keiser.

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: To approve the proposed Fiscal Year 2018-2019 Budget Preparation, Review and Adoption Schedule.

RESOLUTION was offered by Council member Wimple and supported by Council member Naugle.

YES: All.

NO: None.

RESOLUTION DECLARED ADOPTED.

RESOLUTION

CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES: To approve the proposed six-year Capital Improvements Program (CIP), subject to annual budget allocations and required expenditure approvals.

RESOLUTION was offered by Council member Naugle and supported by Council member Keiser. A roll call vote was take as follows:

YES: Riddle, Wimple, Baker, Fox, Harmon, Keiser and Naugle.

NO: None.

RESOLUTION DECLARED ADOPTED.

During Public Comment four residents spoke. Kathy Williams with Neighbors of Hope asked where the public would receive information in regards to the special land use stipulations for the women's & children's facility. Information was then made available to any one interested.

Jim Palmer, resident, 6970 S. Occidental, expressed words of thanks to the Mayor and City Council for approving of the Special Land Use for the women's & children's shelter.

Bill Swift, resident, 1401 Fox Run spoke and asked for the consideration of the possibility in the future that Martin Luther King Day be observed by the City offices or for there to be a recognition made of Martin Luther King Day if a City Council meeting is held on that day.

Roland VonKaler, resident, spoke representing God's Bread Basket. He seeked City Manager Dan Swallow's approval in allowing God's Bread Basket to give food vouchers to the Tecumseh Police to hand out as they see a need in the community.

Motion Wimple and seconded Naugle, to adjourn the meeting at 8:14 p.m. Motion carried unanimously.

Jackson L. Baker, Mayor

Angela Gwilt, Acting City Clerk



**Agenda Item Review Form
City Council
City of Tecumseh**

Agenda Item Number: 9. New Business, Item A	Submitted by: Dan Swallow
-------------------------------------------------------	-------------------------------------

Item: February 5, 2018 Check Register	Department: City Managers Office
------------------------------------------	-------------------------------------

Summary:
Approve the February 5, 2018 list of bills to be paid.

Recommendation:

RESOLUTION

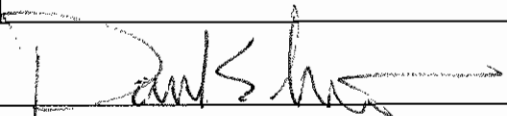
The City Council of the City of Tecumseh hereby resolves:
to approve the February 5, 2018 list of bills to be paid.

Council Action:

Approved
 Denied
 Continued

Bid/Purchase Item:

Budgeted \$ _____
_____ Page(s) in FY Budget
 Not Budgeted


Signature

City Manager
Title

1/30/18
Date

01/31/2018

CHECK REGISTER FOR CITY OF TECUMSEH
CHECK NUMBERS 60867 - 99999

Check Date	Check	Vendor Name	Description	Amount
Bank TEC ACCOUNTS PAYABLE				
01/16/2018	60867	THE RING OF STEEL	PARKS-ARTIST STIPEND-REPL CK 59721	375.00
01/16/2018	60868	BLUE CARE NETWORK OF MICHIGAN	HEALTH/DENTAL INS-JAN/FEB 2018	2,158.36
01/16/2018	60869	D & P COMMUNICATIONS	POLICE-LEIN LINE	150.00
01/16/2018	60870	MIDWEST ENERGY AND COMMUNICATION	UTILITIES-11-	844.95
01/16/2018	60871	U S BANK EQUIPMENT FINANCE	FD-COPIER LEASE	78.00
01/22/2018	60872	BLUE CROSS BLUE SHIELD OF MICH	HEALTH/DENTAL INS PREMIUM-FEB 2018	41,477.71
01/22/2018	60873	TECUMSEH KIWANIS	TCA-TICKET SALES	328.00
01/22/2018	60874	THE LINCOLN NATL LIFE INS CO	LIFE INS PREMIUM-FEB 2018	326.71
01/22/2018	60875	U S BANK EQUIPMENT FINANCE	CITY HALL-COPIER LEASE	343.00
01/29/2018	60876	BANKCARD PROCESSING CENTER		
		FABRICARE CLEANERS	TCA-NUTCRACKER DRYCLEANING	150.00
		FABRICARE CLEANERS	PARKS-DRYCLEANING	27.00
		LITTLE CAESARS-TECUMSEH	PARKS-FOOD FOR LOCK IN	35.94
		LOWE'S	TCA-NUTCRACKER SET DESIGN	21.98
		MARCO'S PIZZA	TCA-NUTCRACKER TECH DINNER	61.20
		MICHIGAN MUNICIPAL LEAGUE	CONF-REGISTRATION FEE	290.00
		UNITED STATES POSTAL SERVICE	SHIPPING CHGS	6.65
		AMAZON.COM	ECON DEV-HOCKEY PUCKS	12.86
		AMAZON.COM	TONER CARTRIDGE FOR QVF PRINTER	83.99
		AMAZON.COM	FD-BEDDING	157.18
		AMAZON.COM	PARKS-PROGRAM SUPPLIES	229.57
		AMAZON.COM	PARKS-TAPE/SIGNS/BOARD	182.99
		FACEBOOK	TCA-FACEBOOK ADS	83.02
		FACEBOOK	PARKS-PROGRAM ADS	26.57
		MICROSOFT CORPORATION	EXCH/OFFICE 365-DEC 2017	253.00
		MICROSOFT CORPORATION	EXCH/OFFICE 365-DEC 2017	12.00
		MICROSOFT CORPORATION	EXCH/OFFICE 365-DEC 2017	12.00
		LAMINATOR.COM	ECON DEV-LAMINATING FILM	69.49
		ADOBE	ECON DEV-ANNUAL SUBSCRIPTION	599.88
		JIB JAB	TCA-MARKETING VIDEO	18.00
		VBO TICKETS	TCA-TICKET FEES	1,668.45
		EPIC SPORTS	PARKS-BASKETBALLS	451.36
		DANCERS BOUTIQUE	TCA-NUTCRACKER BALLET TIGHTS	32.86
		NORTH SHORE COMMERCIAL	WW-GATE OPENER W/REMOTES	76.53
		OTC BRANDS	TCA-PRINCESS DAY SUPPLIES	212.63
		TOTAL BANKCARD PROCESSING		4,775.15
01/29/2018	60877	FLYING OTTER WINERY LLC	TCA-WINE PURCHASE	351.72
01/29/2018	60878	O & W INC	TCA-BEER/WINE PURCHASE	377.45
02/01/2018	60879	CONSUMERS ENERGY	UTILITIES-6-	16,433.80
02/01/2018	60880	STATE OF MICHIGAN	BEER/WINE SALES TAX-JANUARY 2018	57.96
02/01/2018	60881	POSTMASTER, TECUMSEH	WATER/SEWER BILLING-FEB 2018	400.72
02/05/2018	60882	AKT PEERLESS	PROFESSIONAL SVC5-100 E PATTERSON	4,992.50
02/05/2018	60883	APPLE MAT RENTAL	CITY HALL/POLICE-FLOOR MATS	93.20
02/05/2018	60884	BELL FORD LINCOLN INC	EQ MTC-SUPPLIES	91.97
02/05/2018	60885	CINTAS	WW/WATER-UNIFORMS-3-	245.67
02/05/2018	60886	CONSUMERS ENERGY	UTILITIES-21-	11,472.36

02/05/2018	60887	CR MOTORS OF ADRIAN	EQ MTC-SUPPLIES	194.33
02/05/2018	60888	JOHN DEERE FINANCIAL	CEM/DPQ/EQM-SUPPLIES-9-	1,327.15
02/05/2018	60889	DETROIT SALT COMPANY	ROAD SALT-5-	8,529.39
02/05/2018	60890	DOWNTOWN PRINTING	FD-INCIDENT/PAYROLL REPORTS	115.00
02/05/2018	60891	DUPERON CORPORATION	WW-WASHER/COMPACTOR REPAIR	9,800.00
02/05/2018	60892	EQUATURE	CLERK-WEB HOSTING	60.00
02/05/2018	60893	F & S LANDSCAPE INC	PARKS/TCA-SNOW REMOVAL-PYMT 2/5	1,380.00
02/05/2018	60894	JAYME FUNCHION	PARKS-BOOT CAMP INSTRUCTOR FEES	1,191.00
02/05/2018	60895	JOANNA GALL	TCA-REIMB FOR EVENT SUPPLIES	48.52
02/05/2018	60896	GALLS LLC	POLICE-TRAINING EQUIPMENT	400.00
02/05/2018	60897	H & H REPAIR INC	EQ MTC-VEHICLE REPAIRS	98.57
02/05/2018	60898	R A HACKETT PLUMBING & HTG	PARKS-SERVICE CALL-WATER HEATER	75.00
02/05/2018	60899	THE HAMBLIN COMPANY	POLICE-BUSINESS CARDS-WALSH	64.00
02/05/2018	60900	I.T. RIGHT INC	ECON DEV-NEW COMPUTER	1,604.00
02/05/2018	60901	IAAO	ASSESSOR-MEMBERSHIP DUES	190.00
02/05/2018	60902	IHEART MEDIA	ICE SCULPTURE FESTIVAL	254.00
02/05/2018	60903	INSIGNIA GRAPHICS INC	MAJOR-PEDESTRIAN SIGNS	204.00
02/05/2018	60904	JC MECHANICAL SERVICES INC	CEM/FD/PKS-HVAC/WAT HTR REPAIRS-4-	7,165.20
02/05/2018	60905	JERRY'S MARKET	TCA-CONCESSION SUPPLIES-3-	63.89
02/05/2018	60906	JOHN & DEANA LOCHEY	UB refund for account: PEA2-000503-0000-	16.88
02/05/2018	60907	JONES & HENRY LABORATORIES	WW-MERCURY	250.00
02/05/2018	60908	JTV INC	TCA-DIGITAL/CABLE MARKETING	299.00
02/05/2018	60909	KEVIN SCHOEFF	REFUND APPLICATION FEE-117 BURT	130.00
02/05/2018	60910	KONICA MINOLTA BUS SOLUTIONS	POLICE-COPIER LEASE	136.44
02/05/2018	60911	LENAWEE COUNTY TREASURER	MOBILE HOME FEES-DEC 2017	260.00
02/05/2018	60912	LENAWEE TIRE & SUPPLY	EQ MTC-SUPPLIES	260.24
02/05/2018	60913	LUCITY INC	WW-ANNUAL RENEWAL	3,485.00
02/05/2018	60914	MARTINS HOME CENTER	CH/CEM/FD/PKS/WW/WAT/EQM/TCA/DDA-	1,526.32
02/05/2018	60915	MCKENNA ASSOCIATES INC	SITE PLAN REV-DIGGY POD/TACO BELL	970.25
02/05/2018	60916	MICHIGAN MUNICIPAL LEAGUE	WEBSITE AD-ECON DIRECTOR	187.90
02/05/2018	60917	STATE OF MICHIGAN	POLICE-FINGERPRINTS-DEC 2017	210.00
02/05/2018	60918	STATE OF MICHIGAN	WATER TEST	703.00
02/05/2018	60919	STATE OF MICHIGAN	FD-BLS/MFR LICENSE RENEWAL FEES	150.00
02/05/2018	60920	MR ROOF HOLDING CO LLC	REFUND BLDG PERMIT FEE-220 W CHURCH,	57.00
02/05/2018	60921	MT BUSINESS TECHNOLOGIES INC	FD-COPY CHGS	19.25
02/05/2018	60922	THOMAS W MULDRY, PHD	POLICE-PSYCH EVAL	825.00
02/05/2018	60923	NYE UNIFORM COMPANY	POLICE-ALTERATIONS-2-	303.68
02/05/2018	60924	ON THE SPOT	TCA-PROD BOOTH GLASS REPL	171.00
02/05/2018	60925	PARIS PLUMBING	FD-SINK REPAIR	95.00
02/05/2018	60926	PEERLESS INC	POL/PKS-SUPPLIES-3-	211.41
02/05/2018	60927	J.W. PEPPER & SON INC	TCA-BIG BAND	577.79
02/05/2018	60928	PEST PATROL	FD-INT/EXT SPRAYING	235.00
02/05/2018	60929	THE PIANO SMITH	TCA-PIANO TUNING	100.00
02/05/2018	60930	PRO MED UNIFORM	PARKS-TSHIRTS-4-	730.92
02/05/2018	60931	PURSUIT-EMERGENCY LIGHTING LLC	POLICE-VEHICLE UPGRADES	716.85
02/05/2018	60932	REDLINE EQUIPMENT	EQ MTC-SUPPLIES	472.50
02/05/2018	60933	RS RESOURCES CORP	WW-NEW HEATER	1,211.80
02/05/2018	60934	SCHMIDT & SONS OF TECUMSEH INC	FD-TANK REFILL	21.40
02/05/2018	60935	SOUTHEASTERN EQUIPMENT CO INC	EQ MTC-SUPPLIES	1,639.09
02/05/2018	60936	STAPLES ADVANTAGE	CH/FD/PKS/WAT/TCA-SUPPLIES-14-	1,331.49
02/05/2018	60937	STATE INDUSTRIAL PRODUCTS	FD/PARKS-CLEANING SUPPLIES-2-	1,238.14
02/05/2018	60938	SUBURBAN CHEVROLET	EQ MTC-SUPPLIES	306.34
02/05/2018	60939	SUDZY DUZ IT INC	POLICE-CAR WASHES	215.00
02/05/2018	60940	TECUMSEH HERALD	TCA-WEB/PRINT ADS	210.86
02/05/2018	60941	TECUMSEH PLYWOOD	CH/PKS/WW/WAT-SUPPLIES-6-	234.73

02/05/2018	60942	TECUMSEH PUBLIC SCHOOLS	THS BOYS LACROSSE PROGRAM	80.00
02/05/2018	60943	TECUMSEH TIRE EXCHANGE	WW-TUBES/TIRE REPAIR	96.25
02/05/2018	60944	TEN PIN ALLEY INC	PARKS-BOWLING PROGRAM	1,680.00
02/05/2018	60945	TETRA TECH INC	WW-SRF PROJ PLAN	4,830.19
02/05/2018	60946	USA BLUEBOOK	WW-FILTER PAPER	168.06
02/05/2018	60947	UTILITIES INSTRUMENTATION SVC	WATER-2018 CELL FEES	989.00
02/05/2018	60948	WADE TRIM	SITE PLAN-RED MILL POND/BISHOP REED	75.00
02/05/2018	60949	DAVE WESTENDORF	FD-REIMB FOR FLAG POLE	36.95
02/05/2018	60950	WLEN RADIO	PARKS-RADIO ADS	186.00
02/05/2018	60951	WORKSPHERE OCCUPATIONAL MEDICINE	DOT EXAMS/PREPLACEMENT EXAM	786.00
02/05/2018	60952	WTOL2-ME TV	ECON DEV-HOLIDAY GENERIC COMMERCIAL	115.00

TEC TOTALS:

Total of 86 Checks:	146,690.01
Less 0 Void Checks:	0.00
Total of 86 Disbursements:	<u>146,690.01</u>

**CITY COUNCIL MEETING
FEBRUARY 5, 2018**

ACCOUNTS PAYABLE	2/5/2018	\$146,690.01
PAYROLL	2/2/2018	\$114,674.87
SOCIAL SECURITY TAXES	2/2/2018	\$8,350.55
WORKERS COMP	2/2/2018	\$1,842.94
EMPLOYEE'S RETIREMENT	2/2/2018	<u>\$23,312.99</u>
TOTAL:		\$294,871.36

PAYROLL	2/2/2018	\$80,394.31
A/C PAYABLE - C.M.	2/5/2018	\$70,149.08
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$5,834.49
WORKERS COMP	2/2/2018	\$1,481.47
EMPLOYEE'S RETIREMENT	2/2/2018	\$17,064.51
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>
TOTAL GENERAL FUND		\$174,923.86

PAYROLL	2/2/2018	\$0.00
A/C PAYABLE - C.M.	2/5/2018	\$5,459.82
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$0.00
WORKERS COMP	2/2/2018	\$0.00
EMPLOYEE'S RETIREMENT	2/2/2018	\$0.00
TR-EQUIP RENTAL -	JAN 2018	\$6,192.27
TR-TRUNKLINE MTCE-QUAR		<u>\$0.00</u>
TOTAL MAJOR STREET & TRUNKLINE FUND		\$11,652.09

PAYROLL	2/2/2018	\$0.00
A/C PAYABLE - C.M.	2/5/2018	\$2,381.75
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$0.00
WORKERS COMP	2/2/2018	\$0.00
EMPLOYEE'S RETIREMENT	2/2/2018	\$0.00
TR-EQUIP RENTAL -	JAN 2018	<u>\$7,953.06</u>
TOTAL LOCAL STREET FUND		\$10,334.81

PAYROLL	2/2/2018	\$2,752.34
A/C PAYABLE - C.M.	2/5/2018	\$1,321.36
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$209.26
WORKERS COMP	2/2/2018	\$7.17
EMPLOYEE'S RETIREMENT	2/2/2018	\$348.94
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>
TOTAL ECONOMIC DEVELOPMENT FUND		\$4,639.07

PAYROLL	2/2/2018	\$6,994.53
A/C PAYABLE - C.M.	2/5/2018	\$2,794.93
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$522.36
WORKERS COMP	2/2/2018	\$36.80
EMPLOYEE'S RETIREMENT	2/2/2018	\$911.99
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>

TOTAL DEVELOPMENT SERVICES FUND		\$11,260.61
---------------------------------	--	-------------

PAYROLL	2/2/2018	\$12,327.25
A/C PAYABLE - C.M.	2/5/2018	\$37,643.33
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$889.36
WORKERS COMP	2/2/2018	\$156.47
EMPLOYEE'S RETIREMENT	2/2/2018	\$2,846.23
TR-EQUIP MTC-Q/E		\$0.00
TR-EQUIP RENTAL -		\$0.00
WATER/SEWER BILLING	FEB 2018	<u>\$93,817.88</u>
TOTAL WASTEWATER FUND		\$147,680.52

PAYROLL	2/2/2018	\$7,312.98
A/C PAYABLE - C.M.	2/5/2018	\$8,117.49
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$538.30
WORKERS COMP	2/2/2018	\$142.25
EMPLOYEE'S RETIREMENT	2/2/2018	\$1,355.98
TR-EQUIP MTC-Q/E		\$0.00
TR-EQUIP RENTAL -		\$0.00
WATER/SEWER BILLING	FEB 2018	<u>\$47,701.06</u>
TOTAL WATER FUND		\$65,168.06

PAYROLL	2/2/2018	\$0.00
A/C PAYABLE - C.M.	2/5/2018	\$3,239.85
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$0.00
WORKERS COMP	2/2/2018	\$0.00
EMPLOYEE'S RETIREMENT	2/2/2018	<u>\$0.00</u>
TOTAL EQUIPMENT FUND		\$3,239.85

PAYROLL	2/2/2018	\$0.00
A/C PAYABLE - C.M.	2/5/2018	\$0.00
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$0.00
WORKERS COMP	2/2/2018	\$0.00
EMPLOYEE'S RETIREMENT	2/2/2018	\$0.00
WATER/SEWER BILLING		<u>\$0.00</u>
TOTAL SPECIAL ASSESSMENT FUND		\$0.00

CITY COUNCIL MEETING-2/5/18

PAGE 3

		\$0.00
A/C PAYABLE - C.M.	2/5/2018	<u>\$0.00</u>
TOTAL DDA DEBT RETIREMENT FUND		\$0.00

PAYROLL	2/2/2018	\$4,893.46
A/C PAYABLE - C.M.	2/5/2018	\$10,511.00
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$356.78
WORKERS COMP	2/2/2018	\$18.78
EMPLOYEE'S RETIREMENT	2/2/2018	\$785.34
TR-EQUIP RENTAL -		<u>\$0.00</u>
TOTAL TECUMSEH CIVIC AUDITORIUM FUND		\$16,565.36

PAYROLL	2/2/2018	\$0.00
A/C PAYABLE - C.M.	2/5/2018	\$0.00
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$0.00
WORKERS COMP	2/2/2018	\$0.00
EMPLOYEE'S RETIREMENT	2/2/2018	<u>\$0.00</u>
TOTAL CIVIC AUD CAPITAL IMPROVEMENT FUND		\$0.00

A/C PAYABLE - C.M.	2/5/2018	<u>\$0.00</u>
TOTAL MEMORIAL DAY PARADE FUND		\$0.00

PAYROLL	2/2/2018	\$0.00
A/C PAYABLE - C.M.	2/5/2018	\$0.00
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$0.00
WORKERS COMP	2/2/2018	\$0.00
EMPLOYEE'S RETIREMENT	2/2/2018	\$0.00
TR-EQUIP RENTAL -		<u>\$0.00</u>
TOTAL MUNICIPAL PURCHASE FUND		\$0.00

PAYROLL	2/2/2018	\$0.00
A/C PAYABLE - C.M.	2/5/2018	\$0.00
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$0.00
WORKERS COMP	2/2/2018	\$0.00
EMPLOYEE'S RETIREMENT	2/2/2018	\$0.00
TR-EQUIP RENTAL -		<u>\$0.00</u>
TOTAL CAPITAL IMPROVEMENT FUND		\$0.00

PAYROLL	2/2/2018	\$0.00
A/C PAYABLE - C.M.	2/5/2018	\$0.00
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$0.00
WORKERS COMP	2/2/2018	\$0.00
EMPLOYEE'S RETIREMENT	2/2/2018	\$0.00
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>

TOTAL MOVIES IN THE PARK FUND \$0.00

PAYROLL	2/2/2018	\$0.00
A/C PAYABLE - C.M.	2/5/2018	\$78.90
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$0.00
WORKERS COMP	2/2/2018	\$0.00
EMPLOYEE'S RETIREMENT	2/2/2018	\$0.00
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>

TOTAL DOWNTOWN DEVELOPMENT AUTH FUND \$78.90

PAYROLL	2/2/2018	\$0.00
A/C PAYABLE - C.M.	2/5/2018	\$0.00
SOC SECURITY TAXES FOR PAYROLL	2/2/2018	\$0.00
WORKERS COMP	2/2/2018	\$0.00
EMPLOYEE'S RETIREMENT	2/2/2018	\$0.00
TR-EQUIP RENTAL -		\$0.00
TR-EQUIP MTC-Q/E		<u>\$0.00</u>

TOTAL 2015 UNLIMITED TAX GOB FUND \$0.00

A/C PAYABLE - C.M.	2/5/2018	\$4,992.50
TOTAL BROWNFIELD REDEVOLPMENT FUND		\$4,992.50

A/C PAYABLE - C.M.	2/5/2018	<u>\$0.00</u>
TOTAL DDA PUBLIC ART FUND		\$0.00

A/C PAYABLE - C.M.	2/5/2018	<u>\$0.00</u>
--------------------	----------	---------------

TOTAL EVANS STREET MARKET FUND \$0.00

A/C PAYABLE - C.M.	2/5/2018	<u>\$0.00</u>
--------------------	----------	---------------

TOTAL 2005 MTF BOND FUND \$0.00



**Agenda Item Review Form
City Council
City of Tecumseh**

Agenda Item Number: 9. New Business, Item B.	Submitted by: Brad Raymond
--------------------------------------------------------	--------------------------------------

Item: Construction Board of Appeals Reappointment of Brent Gnodtke	Department: Building Services
------------------------------------------------------------------------------	-----------------------------------------

Summary:

The term has expired for the following board member who has consented to be reappointed to the Construction Board of Appeals to a 2-year term expiring in August 2019:

Brent Gnodtke
922 Red Oak Court
Tecumseh, MI 49286

Recommendation:

RESOLUTION

THE CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES:
to reappoint Brent Gnodtke to serve a 2-year term on the Construction Board of Appeals to expire in August 2019.

Council Action:

Approved
 Denied
 Continued

Bid/Purchase Item:

Budgeted \$ _____
_____ Page(s) in FY Budget
 Not Budgeted

Bradley A. Raymond Digitally signed by Bradley A. Raymond
Date: 2017.08.30 14:28:10 -04'00'

Signature

Daniel E. Swallow Digitally signed by Daniel E. Swallow
Date: 2018.01.29 14:57:20 -05'00'

Signature

Building Services Director _____ **8/30/2017**

Department Head Date

City Manager _____ **1/29/2018**

Acting City Manager Date



**Agenda Item Review Form
City Council
City of Tecumseh**

Agenda Item Number: 9. New Business, Item C.	Submitted by: Shelley Lim
--------------------------------------------------------	-------------------------------------

Item: Farming Lease Renewal at John W. Smith Park	Department: Parks and Recreation
-------------------------------------------------------------	--------------------------------------------

Summary:

For the past several years, Paul Hewlett (dba John Hewlett Trust) has farmed approximately 12 acres of land at John W. Smith Park. The land is leased from the City of Tecumseh in the amount of \$735 annually, which includes the 5% increase from last year. Paul Hewlett is interested in farming the land again this year. John W. Smith Park is a 25 acre park which is home to the AJ Smith Recreation Center. The majority of the park is undeveloped and leasing the acreage for farming is a great use of the land while also providing additional revenue to the City. A copy of the lease agreement is attached.

Recommendation:

RESOLUTION

THE CITY COUNCIL OF THE CITY OF TECUMSEH RESOLVES:

To approve the proposed lease of City land to the John Hewlett Trust, and authorize the Mayor and City Clerk to execute the lease agreement.

Council Action:

Approved
 Denied
 Continued

Bid/Purchase Item:

Budgeted \$ _____
 _____ Page(s) in FY Budget
 Not Budgeted

Shelley Lim
Digitally signed by Shelley Lim
Date: 2018.01.30 11:24:51 -05'00'
 Signature

Daniel E. Swallow
Digitally signed by Daniel E. Swallow
Date: 2018.01.30 11:57:38 -05'00'
 Signature

Parks and Recreation
 Department Head

City Manager
 City Manager

01/30/2018
 Date

01/30/2018
 Date

**LEASE AGREEMENT
JOHN W. SMITH PARK**

The maintenance agreement made and entered into this day of 2018, between the City of Tecumseh, 309 E. Chicago Blvd., Tecumseh, MI 49286, owner hereinafter referred to as the "City" and the John Hewlett Trust, 4508 Macon Highway, Tecumseh MI, 49286, hereinafter referred to as "Leasee."

The City in consideration of an annual payment of \$735.00 by the Leasee, hereby grants unto the Leasee the right to farm said property hereinafter referred to as part of the John W. Smith Park generally located at 810 N. Evans Street, Tecumseh, Michigan. The land is limited to the land that is currently farmed and consists of 12 acres more or less, upon and subject to the following terms and conditions:

Terms

1. The Leasee may use the land described herein for the exclusive purpose of farming.
2. The Lease is for the 2018 farming season.
3. The City may extend the lease for additional years upon written agreement.
4. The City may enter the land for purposes of conducting engineering studies or other reasons for development.
5. The City may remove reasonable portions of any crop that interferes with #4 above without reimbursement to the Lessee. Reasonable portions include up to .50 acres. The city will reimburse the prorated portion of the annual payment made by the Lease for any portion of acreage removed in excess of .50 acres.
6. The Lessee will take appropriate actions to minimize birds from congregating or interfering in the flight plan area of Myers-Diver Airport. These actions will be at a cost to the Leasee.
7. Leasee shall allow reasonable space for a community garden.

In return for the use of said grounds for the exclusive purpose of farming, The Leasee, in addition to the annual payment, agrees that he shall maintain the appearance of the land utilized in reasonable condition in compliance with applicable City ordinances and not cause any damage to occur to same, except due to the normal wear and tear from regular use.

Assignment and Sub Lease

The Leasee further agrees that he will not grant, convey, assign, or delegate his right to farm said land without the expressed written approval of The City.

Insurance

The Leasee further agrees that he shall maintain general liability, naming the City as additionally insured and personal property insurance for his personal property as is agreeable

between the parties and hold The City harmless for any loss or injury which occurs during The Leasee's use of said property.

Restriction on Use

The Leasee shall use and occupy the premises for crop farming only and for no other object or purpose without written consent of The City and shall not use the premises for any unlawful purpose nor shall he conduct or carry on any activity deemed extra hazardous to life or property. No above or underground storage tanks or hazardous materials shall be stored on the property.

Acceptance of Property

The Leasee has examined and knows the condition of the premises and accepts same in its current condition. In no event, shall The City be liable for any defect in such property or for any limitations its use.

Default

On default of The Leasee to maintain said property in a reasonable manner The City may terminate this maintenance agreement with 30 days written notice to the Leasee.

Alteration

The Leasee shall make no alteration, addition or improvements to the premises without the prior written consent of The City. Any such alteration, additions or improvement and fixtures installed, as part thereof shall become, at The City's option, property of The City upon the expiration or termination of the maintenance agreement.

Right of Entry

The City and its agents and representative may enter on the premises or any part thereof for any reasonable purpose.

Exoneration of the City

The City shall not be liable for injury or damage to any person or property occurring on or within the subject property unless caused by or resulting from the negligence of The City of any of its agents, or employees.

Notice

Notices and demands by either party must be given by regular prepaid postage addressed to the opposing party at the address set forth herein.

Either party may change their address for the purpose of notice by sending written notice to the other party.

Strict Performance

Failure of The City to insist on the strict performance of terms, agreements and conditions herein contained, or any of them shall not constitute or be construed as a waiver or relinquishment of The City's right thereafter to enforce any such term, agreement or condition, but the same shall continue in full force and effect.

Binding Effect

All agreements and conditions herein shall extend to and be binding on the representatives heirs, administrators, personal representative successors and assigns, of the respective party, as if they were named herein.

In witness whereof the parties hereto have set their hand and on this ____ day of February, 2018.

Paul Hewlett for the John Hewlett Trust

Jackson L. Baker, Tecumseh City Mayor

Tonya Miller, Tecumseh City Clerk