

**CITY OF TECUMSEH
DOWNTOWN DEVELOPMENT AUTHORITY**

Meeting Minutes

Thursday, March 12, 2015

7:00 a.m. Tecumseh City Hall

A. Chairman Bob Fox called the meeting to order at 7:00 a.m.

B. Members Present: B. Fox, Baker, Koch, Bird, Lincoln, Slovinski, Nowak, Salsberry, J.Fox,
Stimpson

Also Present: Paula Holtz, Economic Development Director
Linda Hewlett, Marketing Coordinator
Shelby Simpson, Administrative Assistant

Members Absent: Masters, Lash

Motion by J. Fox; Supported by Salsberry.

To excuse Lash due to being out of county

Motion Carried.

C. Approval of Agenda

Motion by J.Fox; Supported by Salsberry.

To approve the March 12, 2015 agenda.

Motion carried.

D. Public Comment RE: Items on the Agenda

None.

E. Minutes of February 12, 2015 Meeting

Motion by Baker; Supported by Nowak.

To approve the minutes of the February 12, 2015 meeting.

Motion carried.

F. Treasurer's Report

Motion by J. Fox; Supported by Lincoln.

To allow and pay the bills as presented.

A roll call vote was taken.

Koch	yes
Lincoln	yes
Stimpson	yes
Nowak	yes
Salsberry	yes
Baker	yes
J. Fox	yes

Bird yes
Slovinski yes
B. Fox yes

Motion carried.

Motion by Bird; Supported by J. Fox.

To approve the February financial statements.

Motion carried.

G. Committee Updates

1. **Physical Improvement Committee:**

No Report.

2. **Organization Committee:**

No Report.

3. **Marketing Committee:**

Linda Hewlett reported that the Pure Michigan Travel guides were scheduled to arrive at the Welcome Centers this past Monday. The Tecumseh ad has been placed next to the Grand Hotel's ad on page 76 of the guide, with Hewlett stating that it was in a great location where people are sure to see it.

Over 1,000 Pure Michigan packets were sent out last year. Hewlett anticipates they will send out at least that many again this year.

The packets include the Downtown Tecumseh Art Trail brochure, downtown events schedule, a copy of Homefront magazine, as well as various merchant brochures. A request was sent to merchants for brochures to include in the visitor packets.

Promotions are underway for Diva Night on March 26, 2015 from 5:00-9:00 p.m.

Next Meeting: TBD

4. **Economic Development Committee:**

No Report.

H. New Business

1. **Flowering Hanging Baskets**

Holtz presented a quote for 29 downtown hanging flower baskets from Uloth's Greenhouse in the amount of \$638.00.

Motion by Salsberry; Supported by Nowak.

To accept the quote from Uloth's Greenhouse for 29 hanging flower baskets for downtown in the amount of \$638.00.

A roll call vote was taken.

Fox yes
Salsberry yes
Baker yes

Slovinski	yes
Lincoln	yes
Stimpson	yes
Bird	yes
Koch	yes
Nowak	yes
B. Fox	yes

Motion Carried.

2. **Pure Michigan Campaign Allocation**

Paula Holtz submitted a request to approve the 2015 Pure Michigan Campaign Allocation in the amount of \$3,000.

Motion by J. Fox; Supported by Koch.

To approve the 2015 Pure Michigan Campaign Allocation in an amount not to exceed \$3,000.
A roll call vote was taken.

Bird	yes
Lincoln	yes
Slovinski	yes
Nowak	yes
Salsberry	yes
Stimpson	yes
Baker	yes
J. Fox	yes
Koch	yes
B. Fox	yes

Motion Carried.

3. **2015 Art Trail Tecumseh Arts Selection**

Holtz has received a proposal from Midwest Sculpture Initiative for the installation of nine sculptures in downtown Tecumseh in the amount not to exceed \$13,000. A slide show of the nine recommended sculptures was presented by Holtz.

Motion by Stimpson; Supported by Koch.

To approve the proposed installation of nine sculptures in downtown Tecumseh with Midwest Sculpture Initiative in an amount not to exceed \$13,000.

Koch	yes
Bird	yes
J. Fox	yes
Slovinski	yes
Baker	yes
Lincoln	yes
Salsberry	yes
Nowak	yes
Stimpson	yes
B. Fox	yes

Motion Carried.

4. **Movies in the Park Campaign**

Holtz reported on a crowdfunding campaign that will launch on April 1, 2015 through the platform Patronicity to fund “Movies in the Park” at Adams Park, beginning summer of 2015. The project was chosen by the Michigan Economic Development Corporation as part of a grant match program where they will match 100% of all campaign funds raised from the community. Money raised will be used to purchase a 20 foot inflatable screen, projection equipment, a concession stand and movies.

Holtz presented a project video produced by Corked Media, which highlighted the goals of the campaign.

5. **Steve Kampmueller Resignation**

Motion by J.Fox; Supported by Nowak

To accept the resignation from Steve Kampmueller from the DDA Board.

Motion Carried.

6. **Adjourn to closed session: Re: Public Act 267 of 1976, Section 8 (d) to consider purchase of real property**

Motion by Stimpson; Supported by Bird

To adjourn to closed session: Re: Public Act 267 of 1976, Section 8 (d) to consider the purchase of real property. A roll call vote was taken.

Lincoln	yes
Salsberry	yes
Nowak	yes
Slovinski	yes
Stimpson	yes
J. Fox	yes
Baker	yes
Bird	yes
Koch	yes
B. Fox	yes

Motion Carried.

The regular meeting convened at 7:48 a.m.

I. Strategic Plan

No further update.

J. Old Business

1. **CBA Update**

Jan Fox reported on the Downtown Divas event scheduled for Thursday, March 26 from 5:00-9:00 p.m.

The first Appleumpkin meeting of 2015 will be held on March 17 at 8:00 a.m. Any input or suggestions are welcome.

The CBA participated in the 2015 Pure Michigan Campaign with a contribution of \$3,000.

The Art Walk will take place on April 24.

2. **Chamber Update**

Jan Fox reported that Wine, Women, Chocolate & Shoes, held at the Raisin Valley Golf Club on February 27, 2015, was a great financial success.

Fox also reported that the next drawing for the Chamber's gas card raffle will be on April 6, 2015.

The Chamber's annual meeting is scheduled for March 26, 2015 at 7:00 a.m. at the TCA. Breakfast will be served.

Blush has closed and Hopscotch Kids is taking over the entire space. Vicki Philo's Tecumseh merchandise will be sold in the store.

3. **ED Department Update**

Paula Holtz reported that construction will begin Monday on the Carpet on Wheels apartment project, with a deadline of July 4, 2015.

There are 19 businesses participating in the Art Walk on April 24th. Community Arts of Tecumseh will sponsor sidewalk chalk art during the event. The Carnegie artist studios will be open as well.

The Junk to Funk fundraiser for the TCA will be April 17th.

Tecumseh Brewing Company is set to open in mid-April.

K. Public Comment RE: Items not on the Agenda.

City Manager Kevin Welch announced that the Building Services Department was moving to City Hall today.

Motion to adjourn the meeting at 8:05 a.m.

Motion carried.

Secretary: Kim Koch
Recorded by: Shelby Simpson

